1 Finished Jewelry Management

1.1 Overview

When we give a unique identification by giving a Stock No to each item we have in bulk it becomes a Finished Jewelry Item. Managing of Finished Jewelry includes many transactions which we will understand in this chapter.

1.2 Transactions

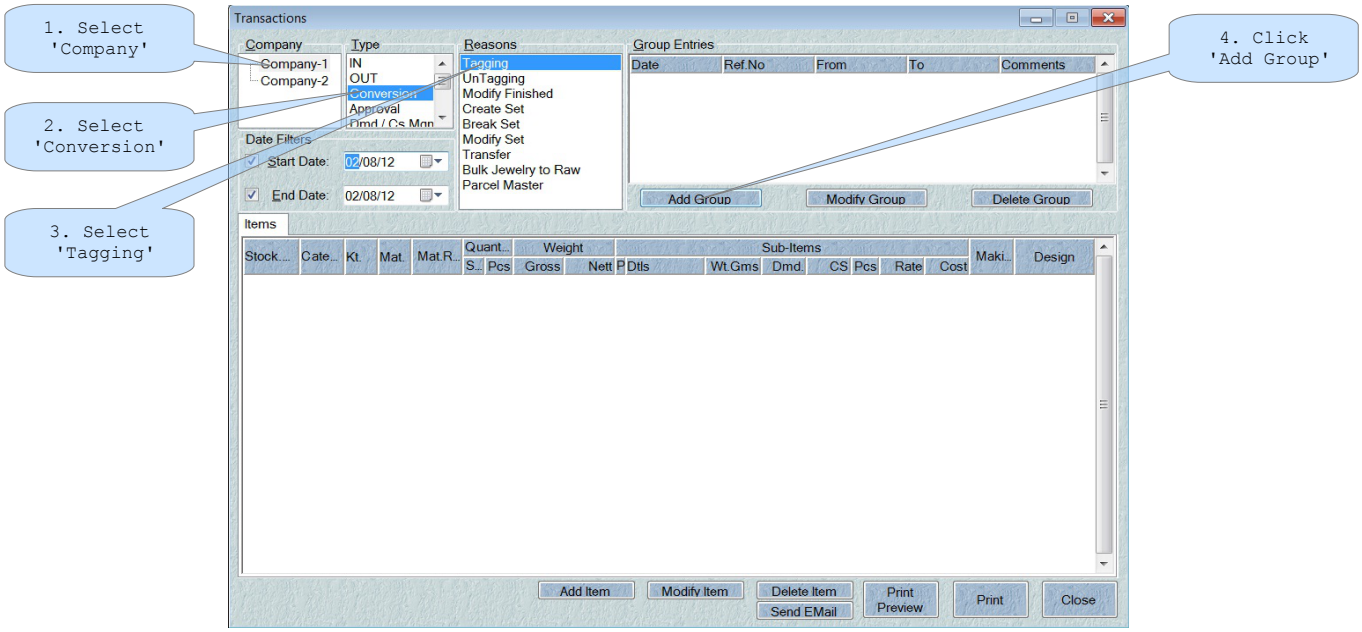
1.2.1 Bulk Purchase

It can be referred from Bulk and Finished Jewelery Management BulkPurchase

1.2.2 Tagging

After Bulk Purchase or when we receive the bulk jewelery items from the worker we tag each and every finished jewelery where we define its Cost, Weight and Details, this is all done under this transaction.

Step 1:Select Company, Type and Reason and add a group.



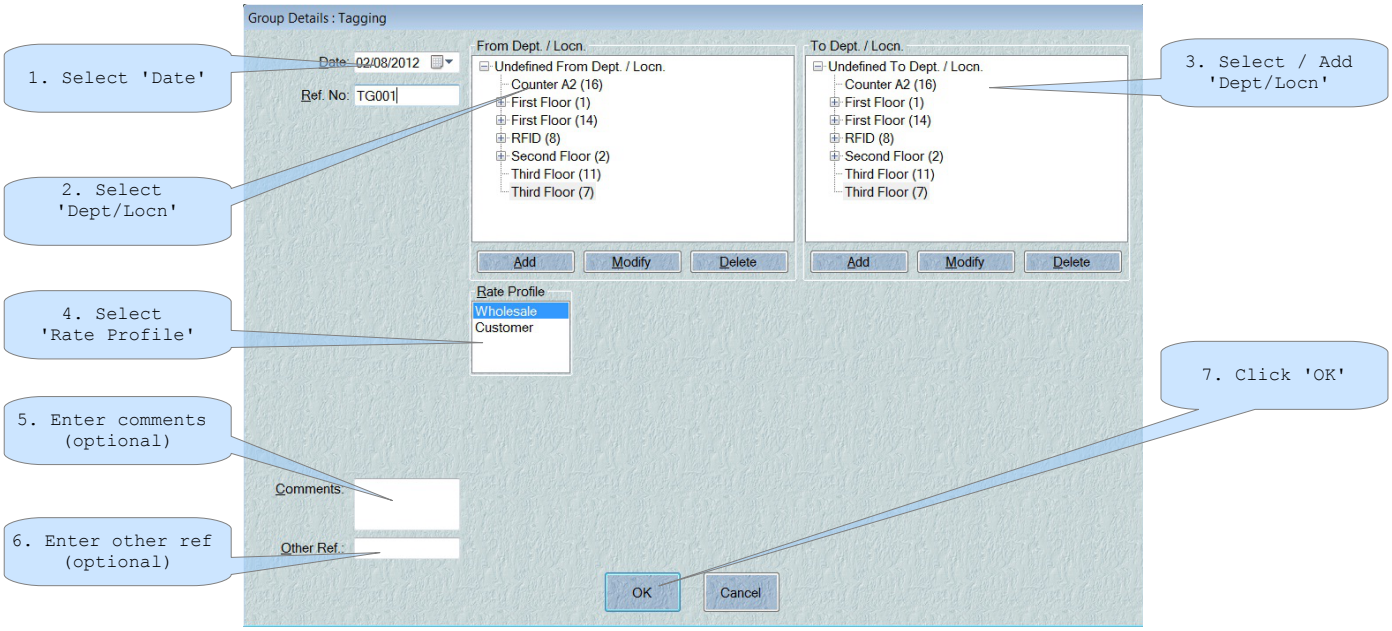
Step 2:Add the relevant fields and click 'OK'.

•**'From'** specifies the location from where the **Bulk Jewelry** is to be subtracted.

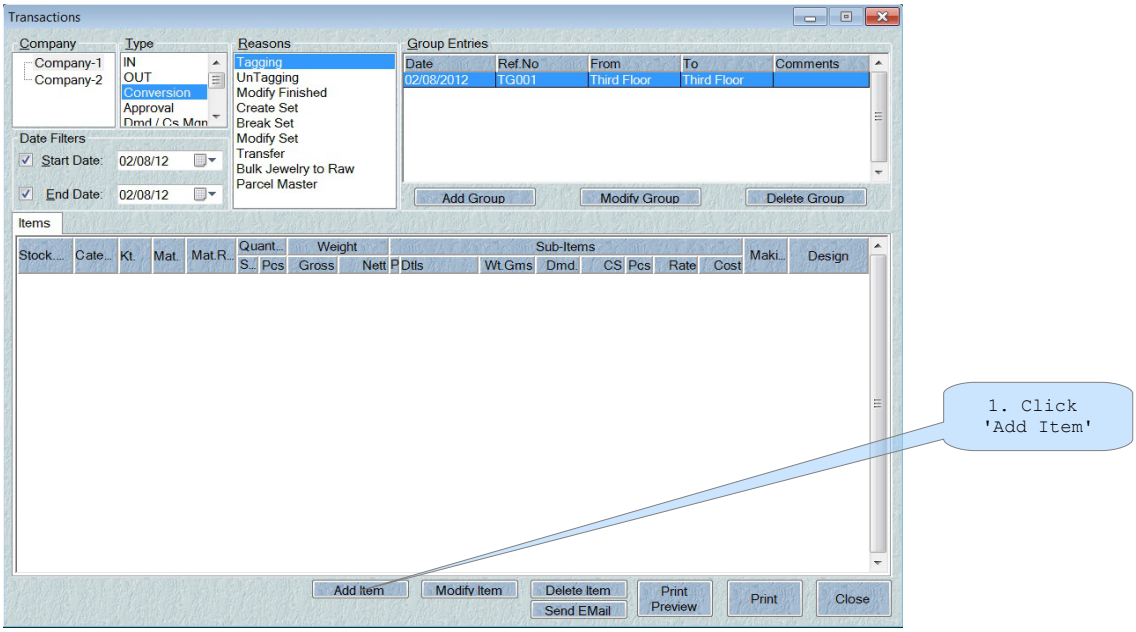
•**'To'** location specifies where the **Finished Jewelry** is added to.

•**Comments** field can be used to input the payment terms or any other relevant information.

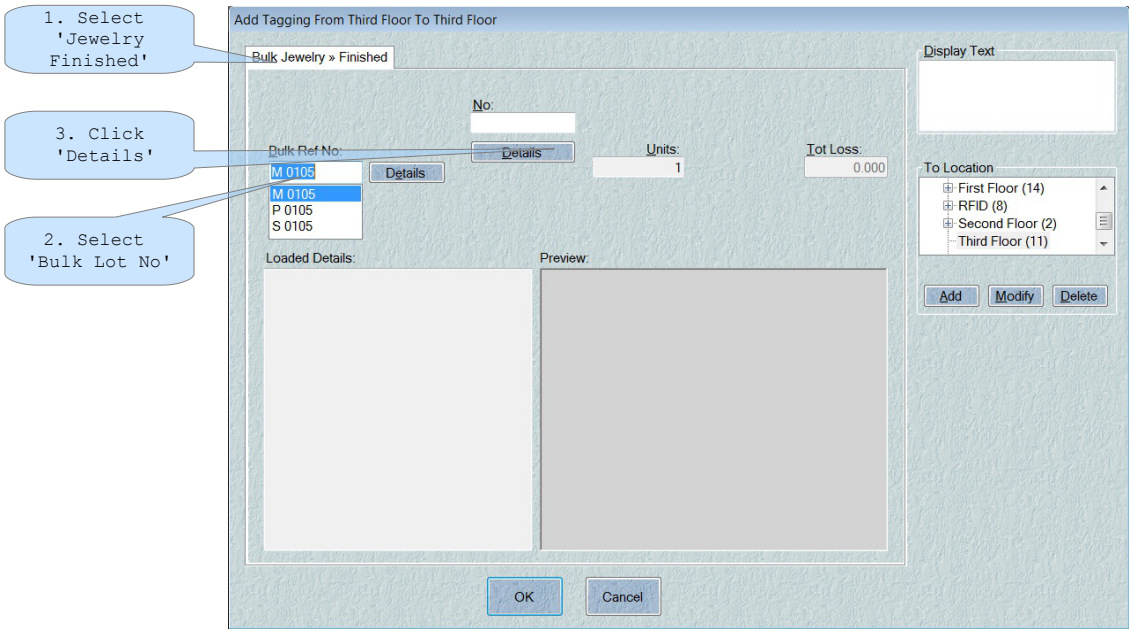
•**Other ref** can be used to input the supplier's **bill no**.



Step 3:After selecting the group we can add items one by one.



Step 4:Select the bulk jewelery Lot from which we want to tag it and make it a Finished Item.



Step 5:We have to enter the details of the Finished Jewelry.

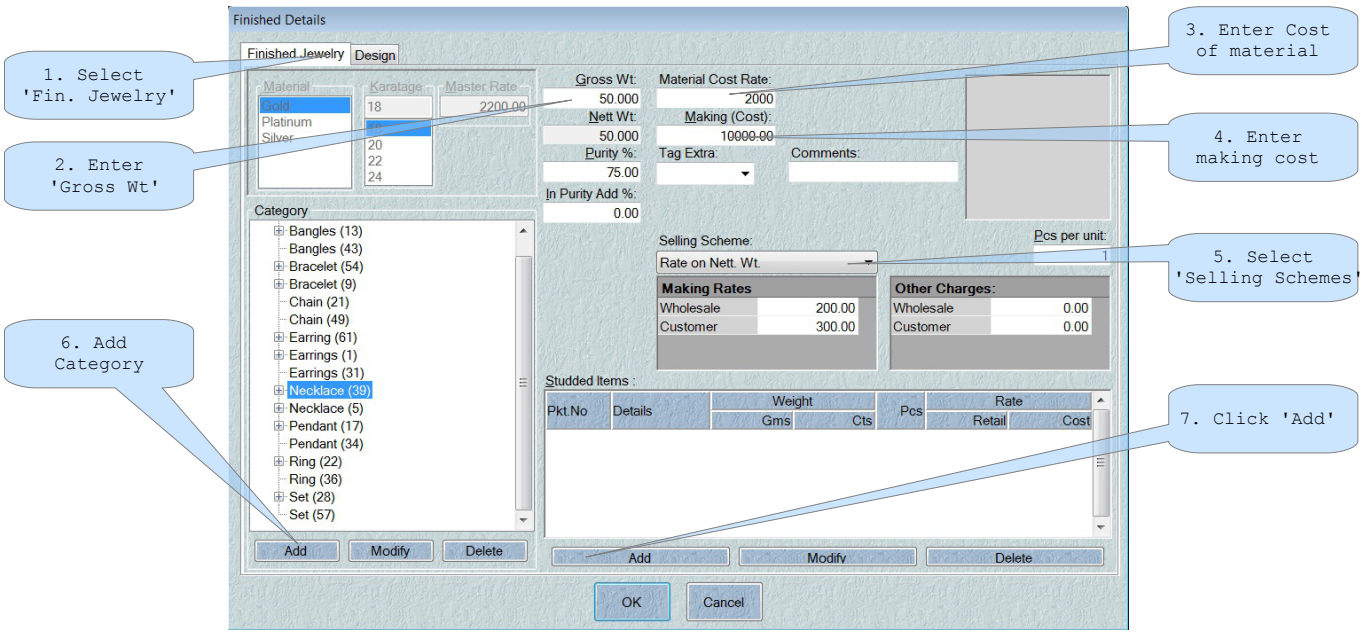
•**Nett wt** is calculated automatically by subtracting the weight of the studded items with the **Gross Wt**.

•**Purity %** is the purity of the material when we purchase it.

•**Selling Scheme** is a formula for calculating the projected selling price. For further information Refer Selling Schemes.

•**Comments** field can be used to add any extra information relevant to the item**.**

•**Category** is a tree structure in which we can add sub categories to a category.



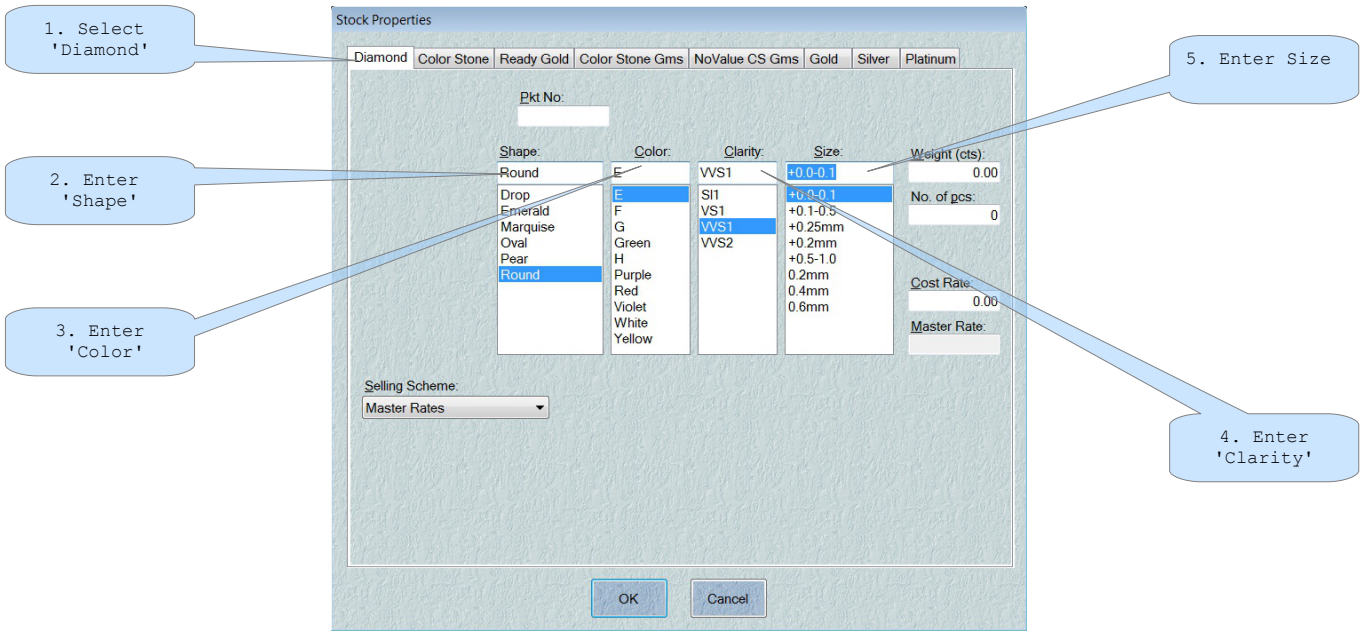
Step 6:The entry for No Value Color Stone Gms is shown in fig. Below is an example for entering the studded item in the item.

•**No Value CS Gms** are the items which do not have any price value but do have some weight eg. Thread, low quality pearls.

•To add entry for **ColorStones** Refer ColorStone.

•To add entry for **ColorStones Gms** Refer ColorStoneGms.

•To add entry for **ReadyGold** Refer ReadyGold.

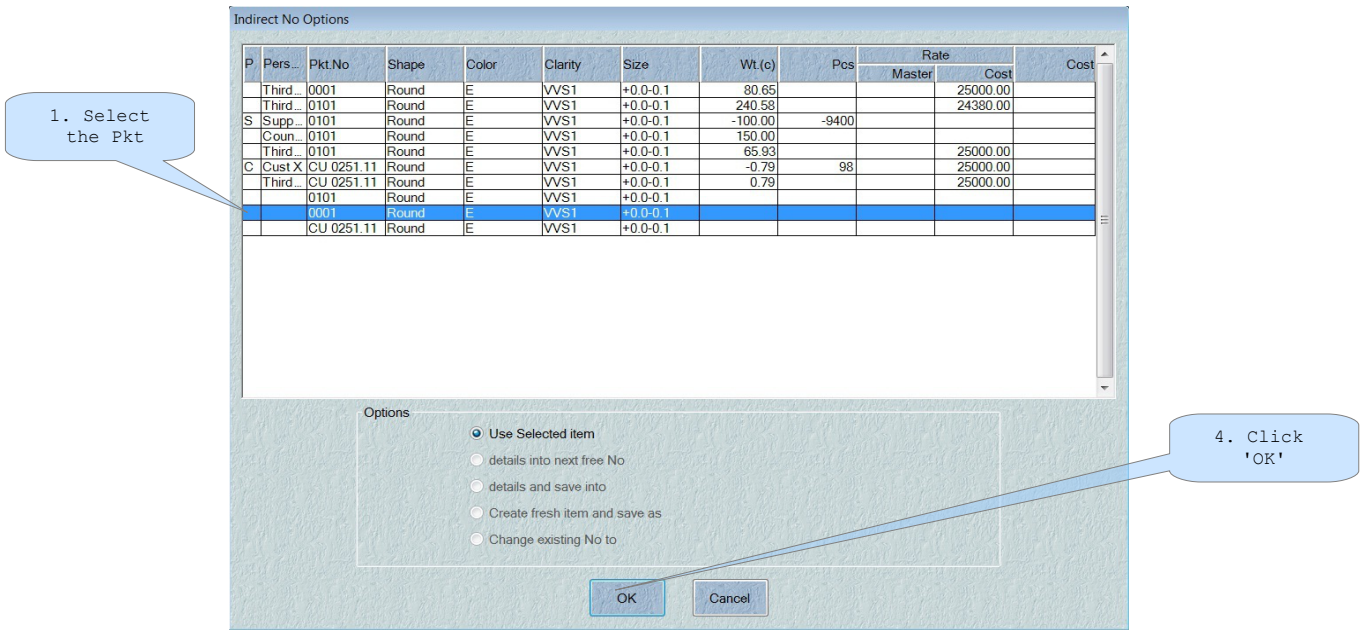


Step 7:Make the following selection and click 'OK'.

•If there are packets of same properties as the ones selected, we will get this screen.

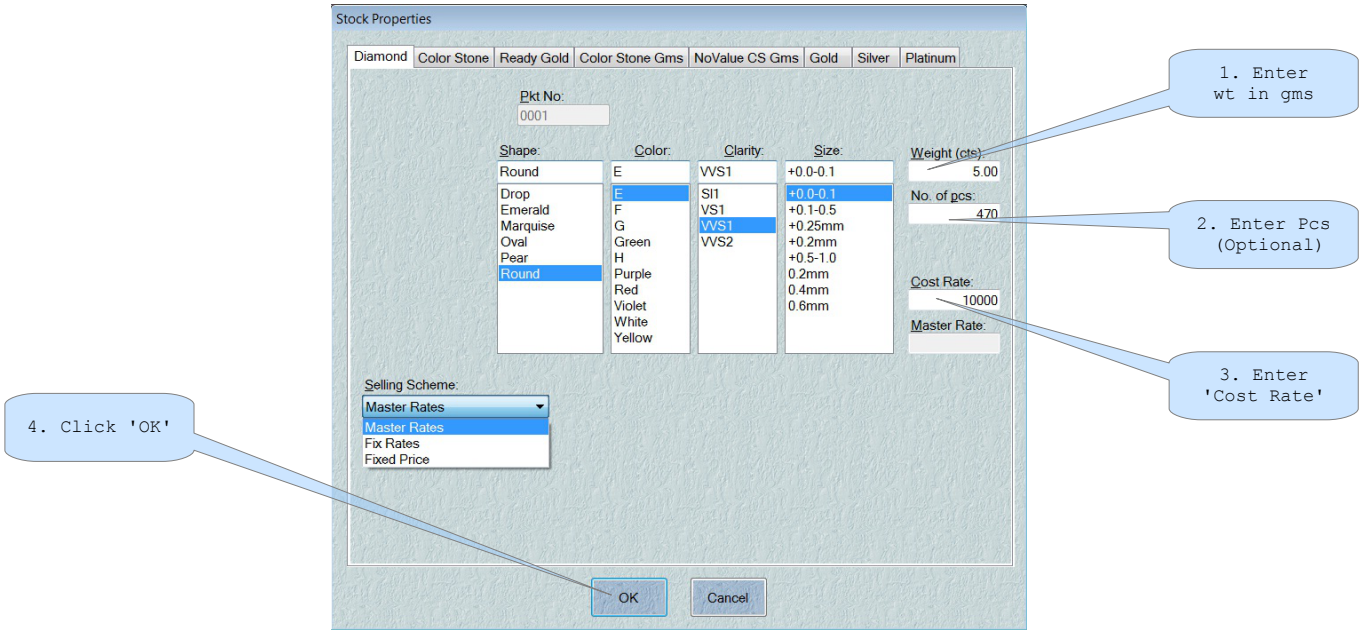
•If we do not have a packet of such property, the software will make a new packet.

•If we don't want to select the same packet we will click cancel instead of 'OK', this will create a new packet.

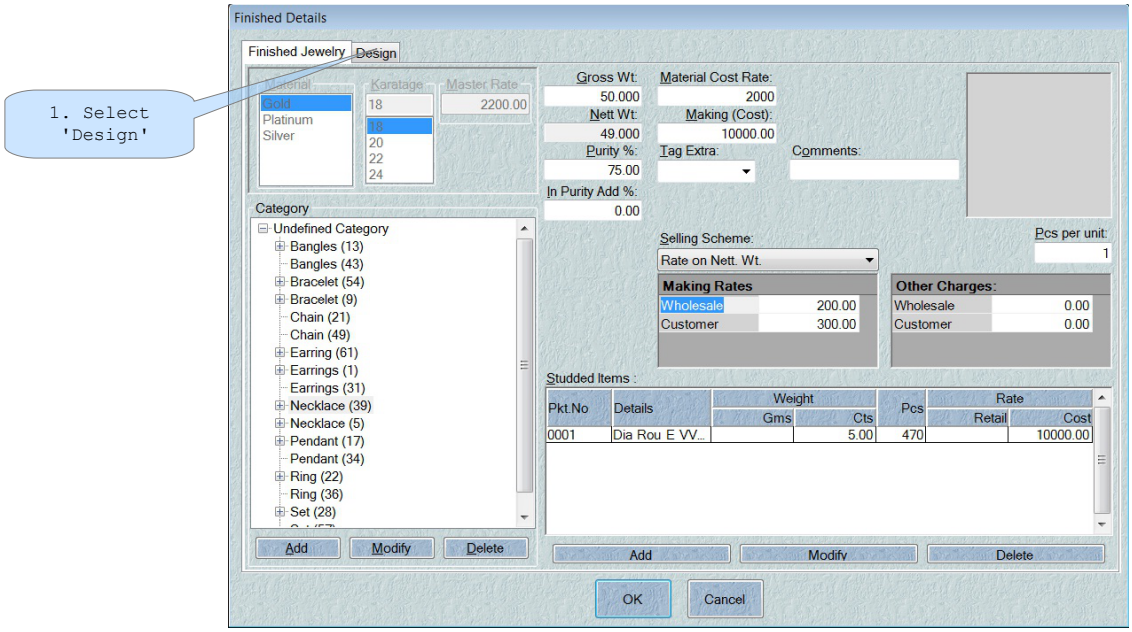


Step 8:Add the relevant fields and click 'OK'.

•Selling scheme for diamonds and colosrstones are as follows,'**Master Rates**' it is the rates that are defined in the **Rates** module of the software for further details refer Rate, '**Fix Rates**' is the rate which we define during the entry of the studded items and '**Fixed Price**' is the total price of the studded item.



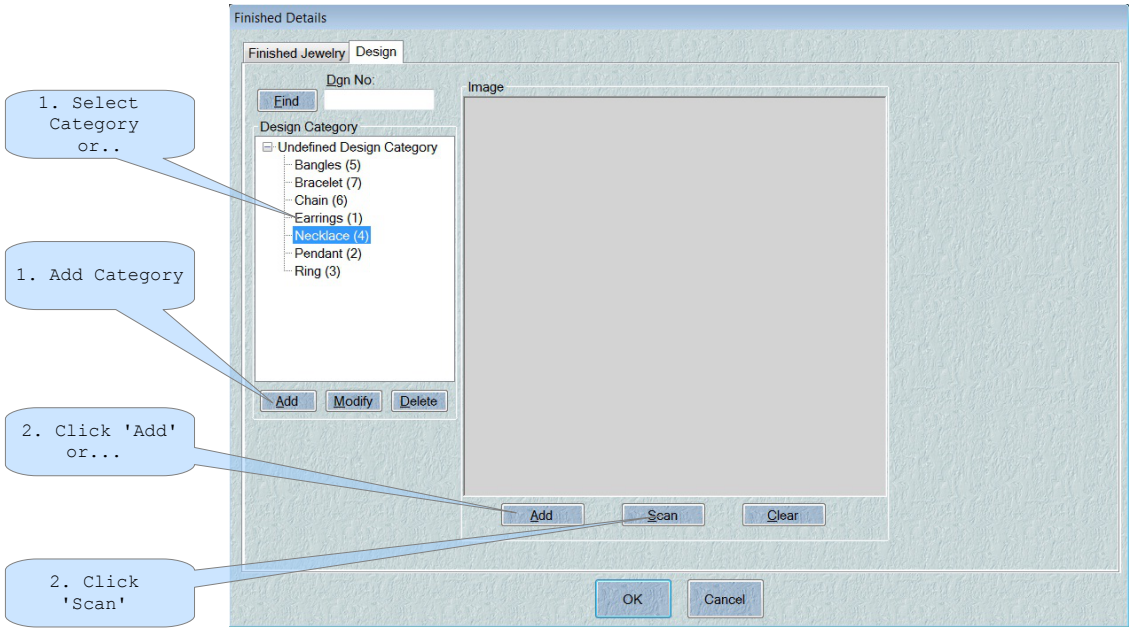
Step 9:The entry will be as shown in fig. Similarly, we will add other studded item details.



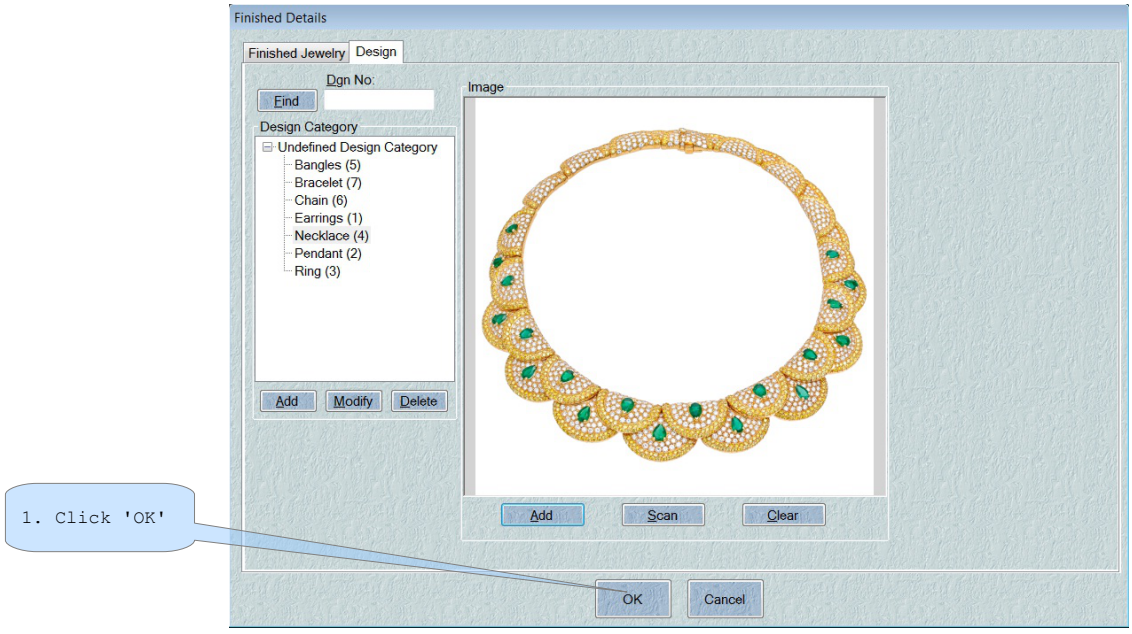
Step 10:We will enter the design of the item.

•We can insert the image by scanner as well. First we will put the item in scanner and click 'Scan' here.

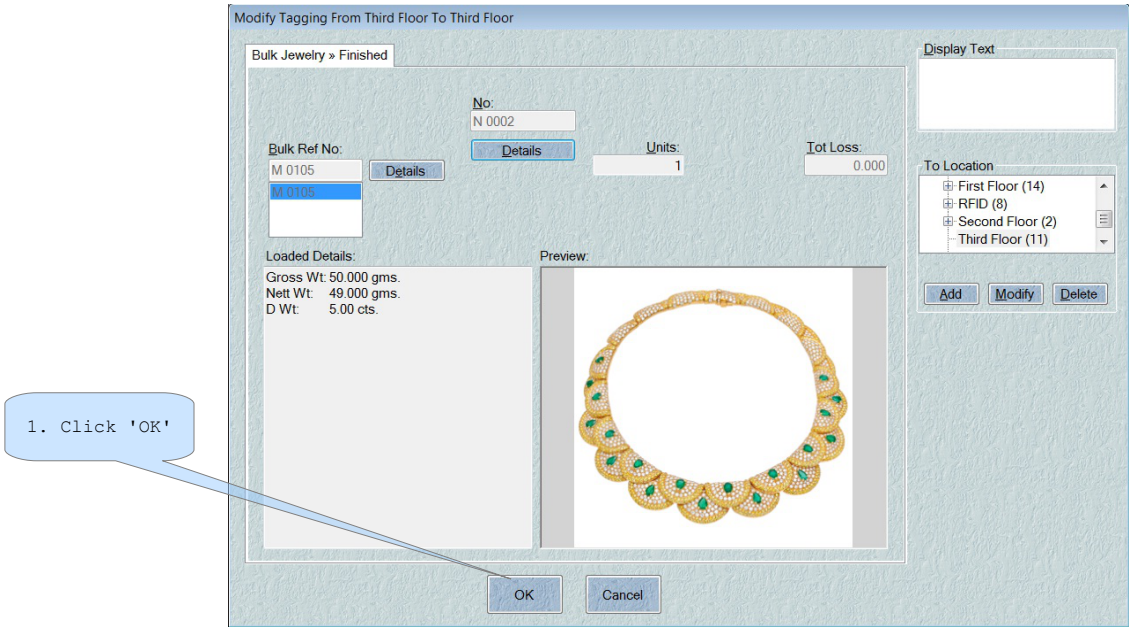
•If the image is already in the software we can enter the Design No and press 'Tab' key else click 'Find' and search the design.



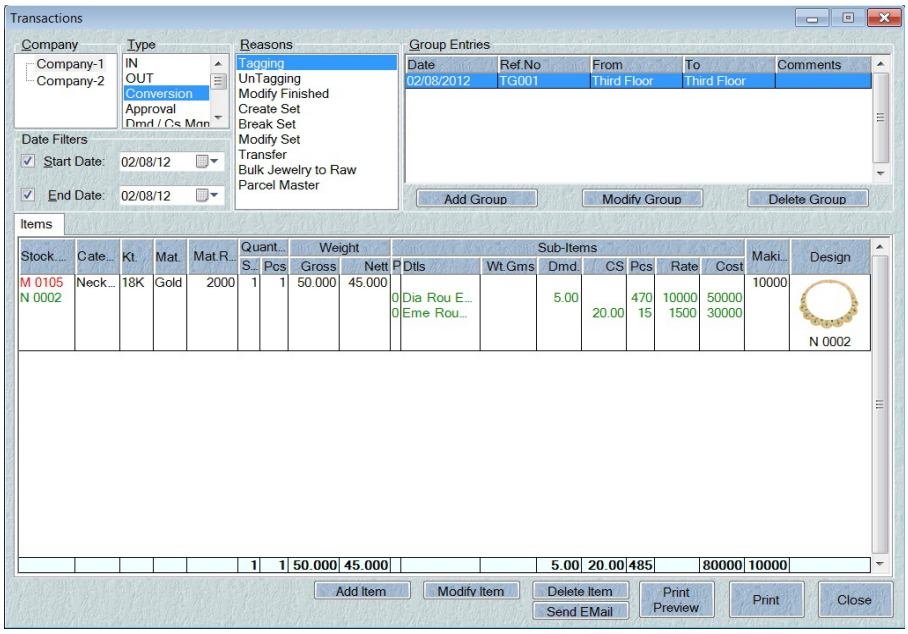
Step 11:After entering the design and click 'OK'.



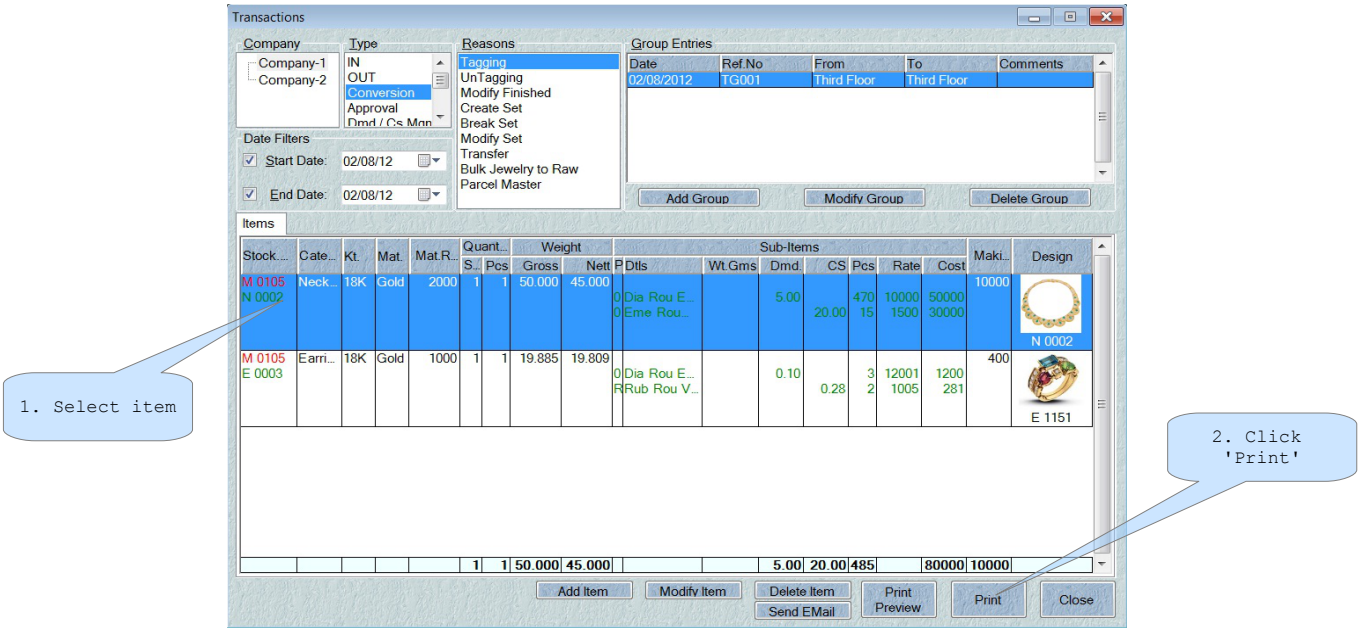
Step 12:We will get the item summary screen as shown in fig.



Step 13:Now, the item has been tagged as shown in fig.

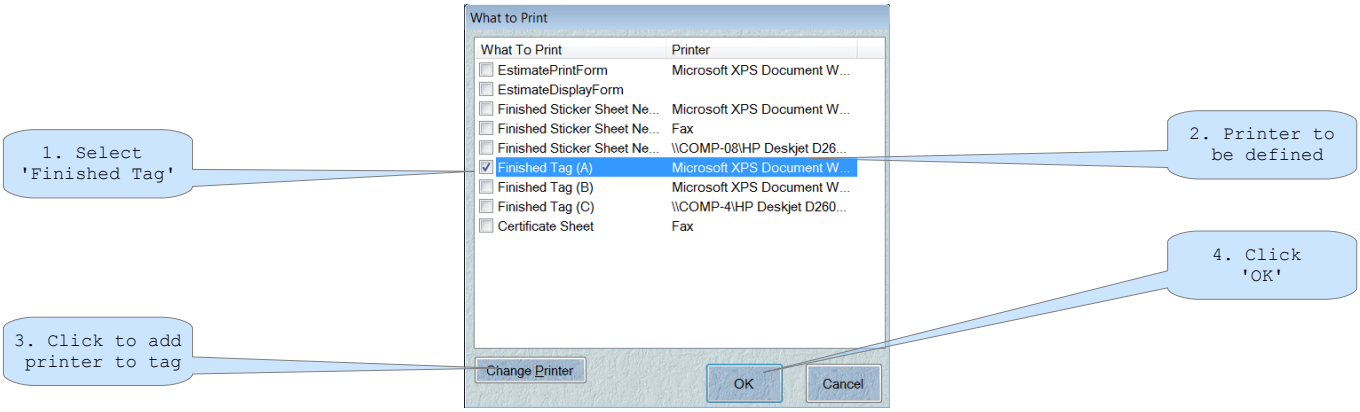


Step 14:We will print the tag as shown.

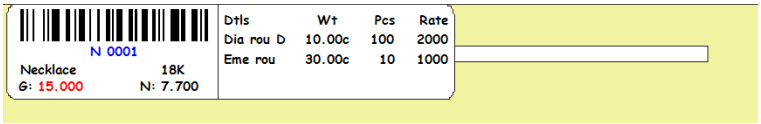


Step 15:Select the type of tag we want to print and click 'OK'.

•If the printer is not defined, we have to select the tag we want to print and click on 'Change Printer'.

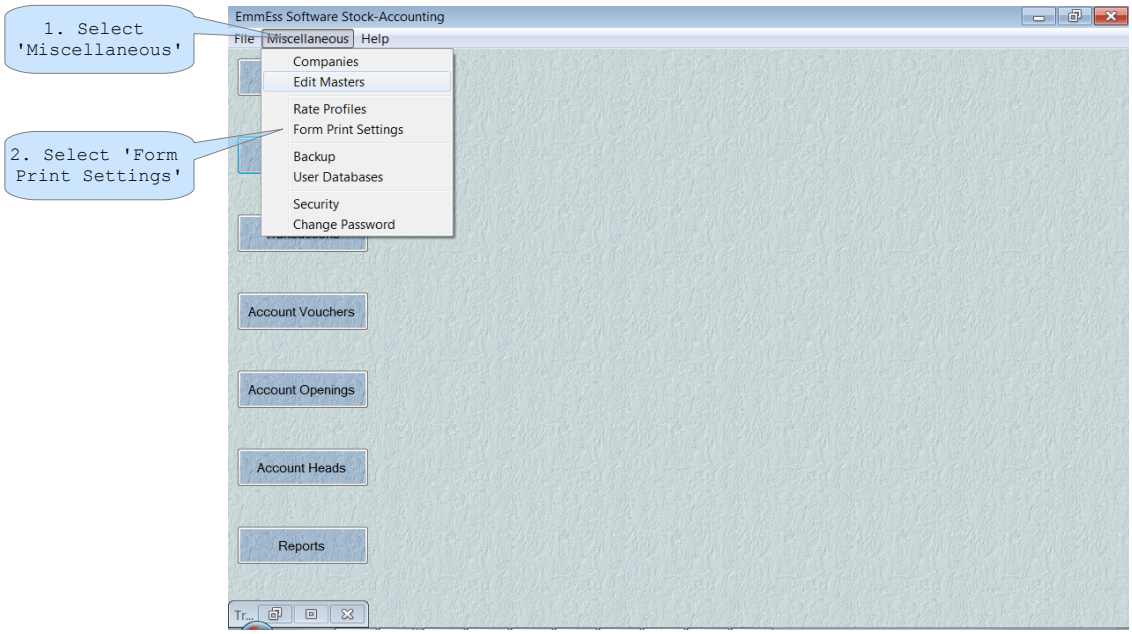


Step 16:The Finished Tag is printed as shown in fig.



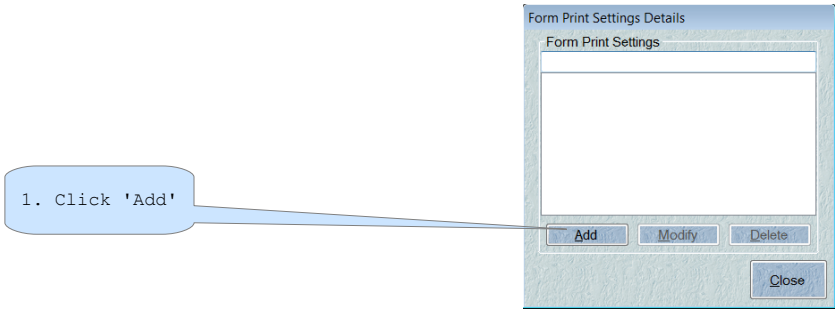
Step 17:To display the Rate on the Tag we need to do certain settings.

•These settings are one time settings.



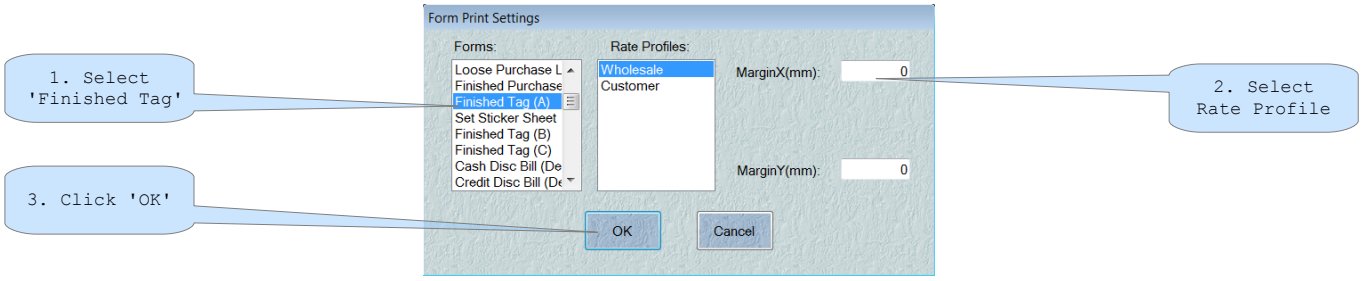
Step 18:Form Print settings is used for all the forms that are present in software.

•For further details on it Refer Print Settings .

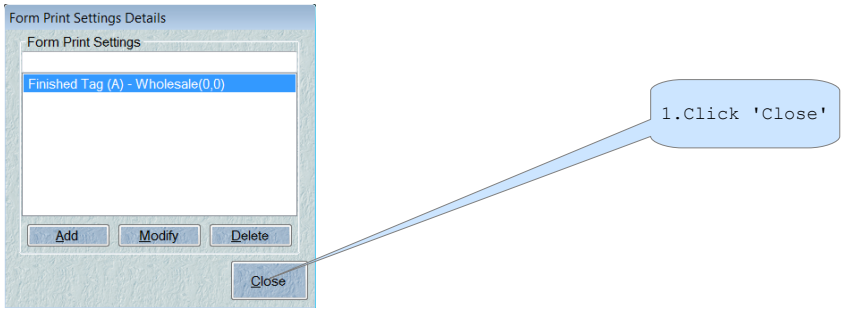


Step 19:Select the required field.

•**Rate Profile** selection will display the Rate which you want to print on the tag.



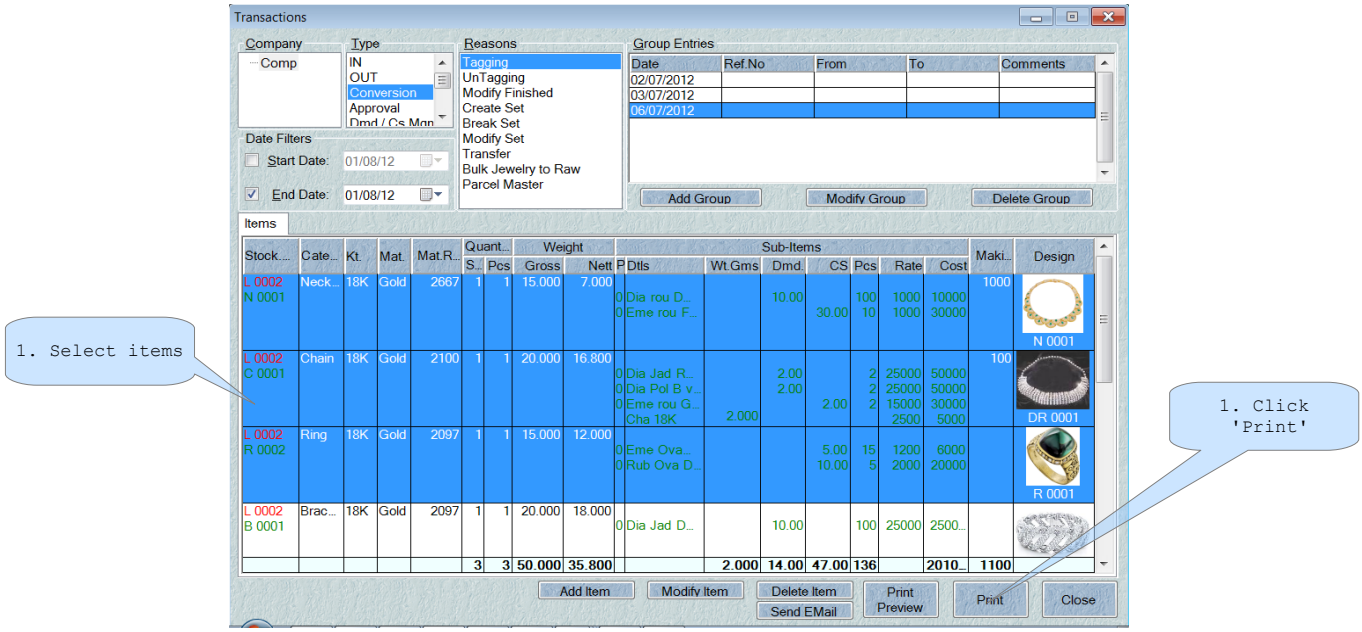
Step 20:Close the 'Form Print Setting' window.



Step 21:Similarly, to print the **Sticker Sheet** we can select many items at once.

•Keep the 'Ctrl' key pressed during selection to select multiple non-continuous items OR

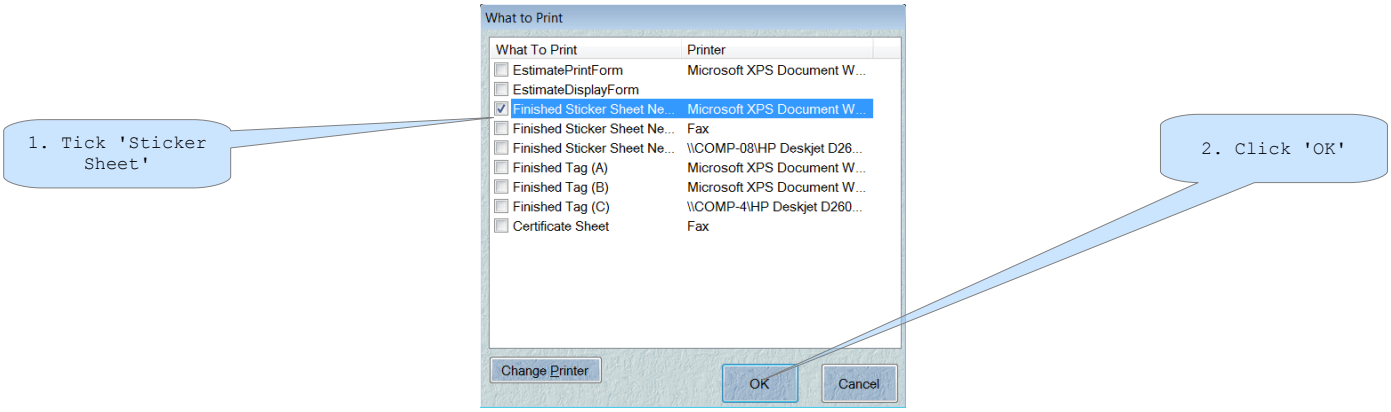
•Select the first item, press 'Shift' key and select the last item. All items in between the two are now auto-selected.



Step 22:Select the required sticker sheet option.

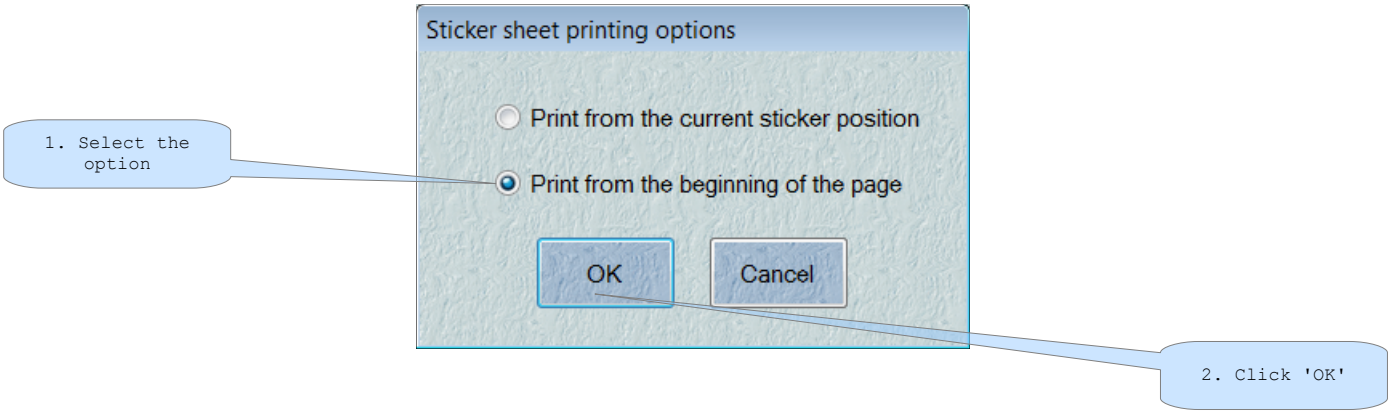
•If we want the change the printer then we will select the sheet we want to print (Selected item gets a blue background as shown).

•Click 'Change Printer ' then we will select any one printer we want.

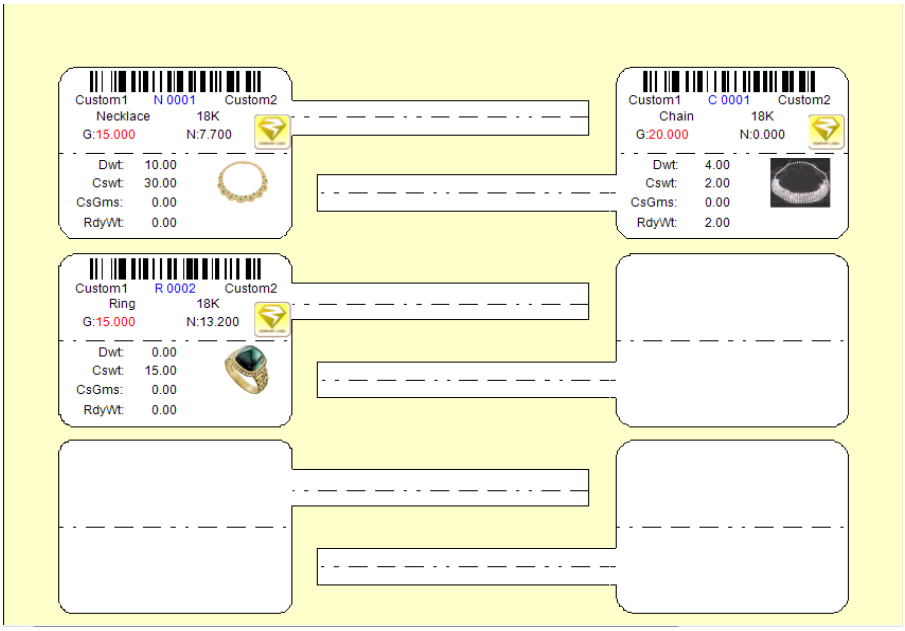


Step 23:Select the required sticker sheet printing options.

•If we are using a fresh sticker sheet we will choose the option shown below.

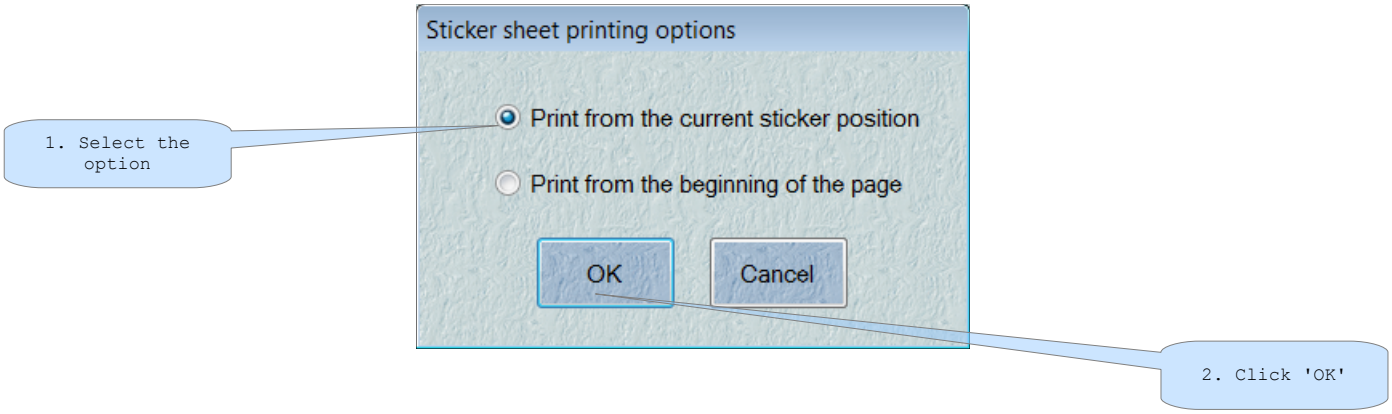


Step 24:The Sticker Sheet is as shown in fig.



Step 25:Select the required sticker sheet printing options.

•If we are using a sticker sheet which has been partially used and still there are some blank tags that can be printed then, we will choose the option shown below.



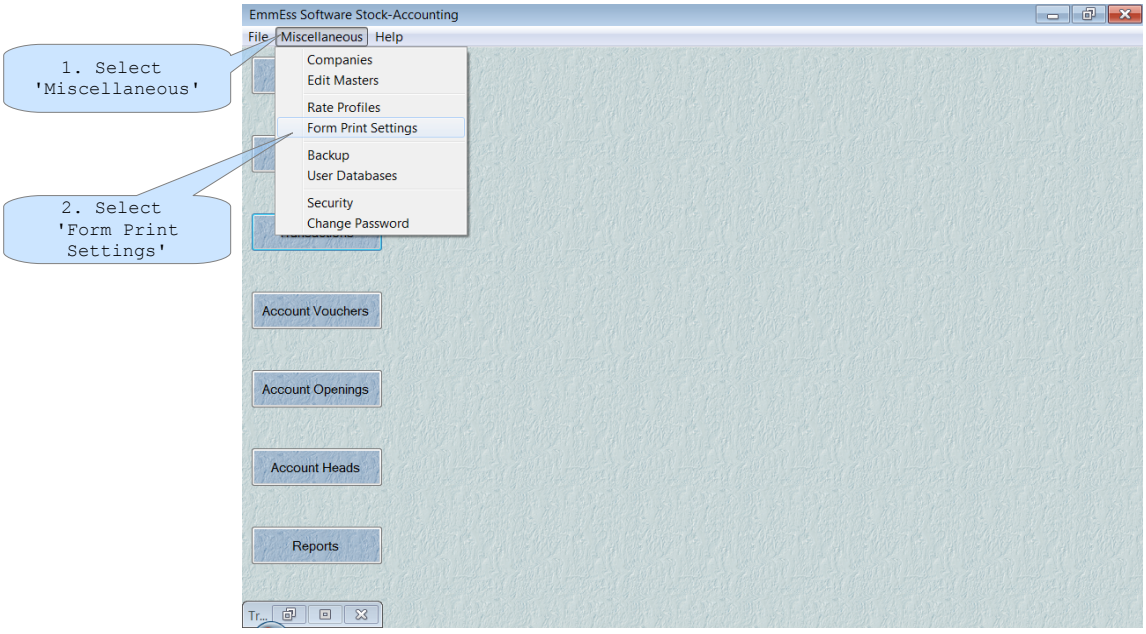
Step 26:The Sticker Sheet is as shown in fig.

•The blurred tags are the one which were already printed in the sheet.

Step 27:When we want to synchronize the software settings with the printer settings we have to do the following settings.

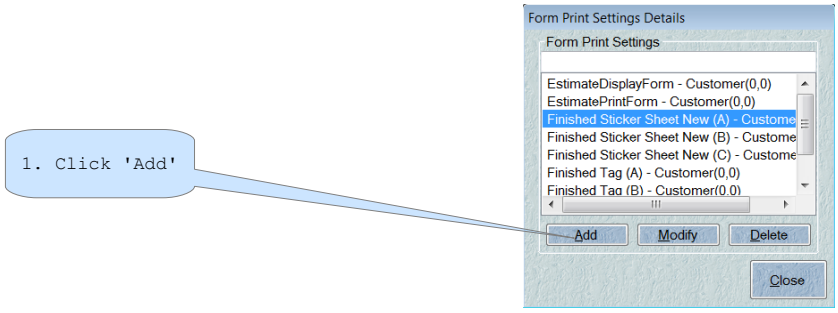
•This will help to realign the Tag correctly in the software.

•This is one time settings.



Step 28:Form Print settings is used for all the forms that are present in the software.

•For more details Refer Print Settings.



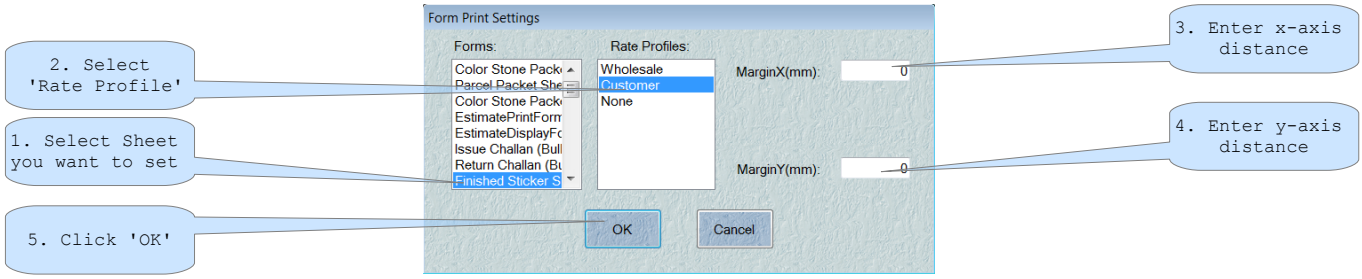
Step 29:We have to measure the differences.

•Select any of the **Rate Profile.**

•For right or left hand side differences **X axis** distance have to be measured and if the tag has to be adjusted to the left hand side the value is in '-ve' sign eg.'-10' and vise verse.

•For top or bottom differences **Y axis** distance have to measured and if the tag has to be adjusted to bring it to upper position the value is in '-ve' sign eg. '-20' and vise verse.

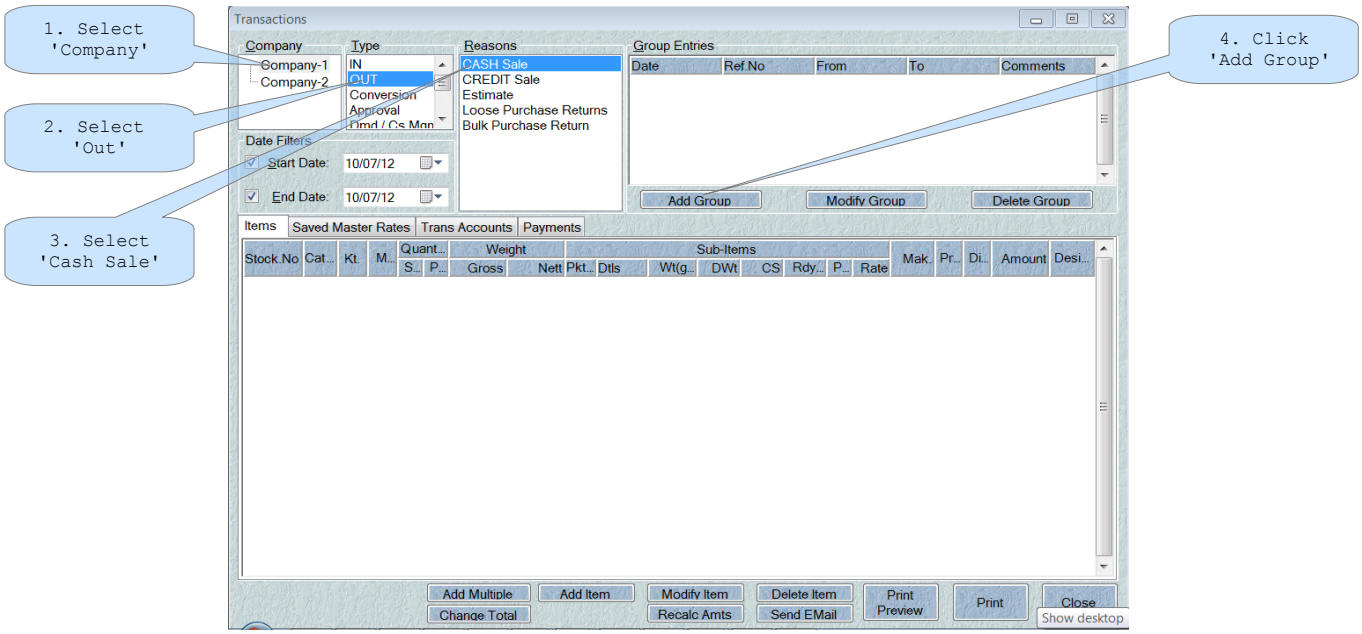
•If the scale measures 1mm you have to enter 10 i.e **1mm= 10 units.**



1.2.3 Cash Sale / Credit Sale

Transaction that involves sale of item with its billing.

Step 1:Select Company, Type and Reason and add a group.



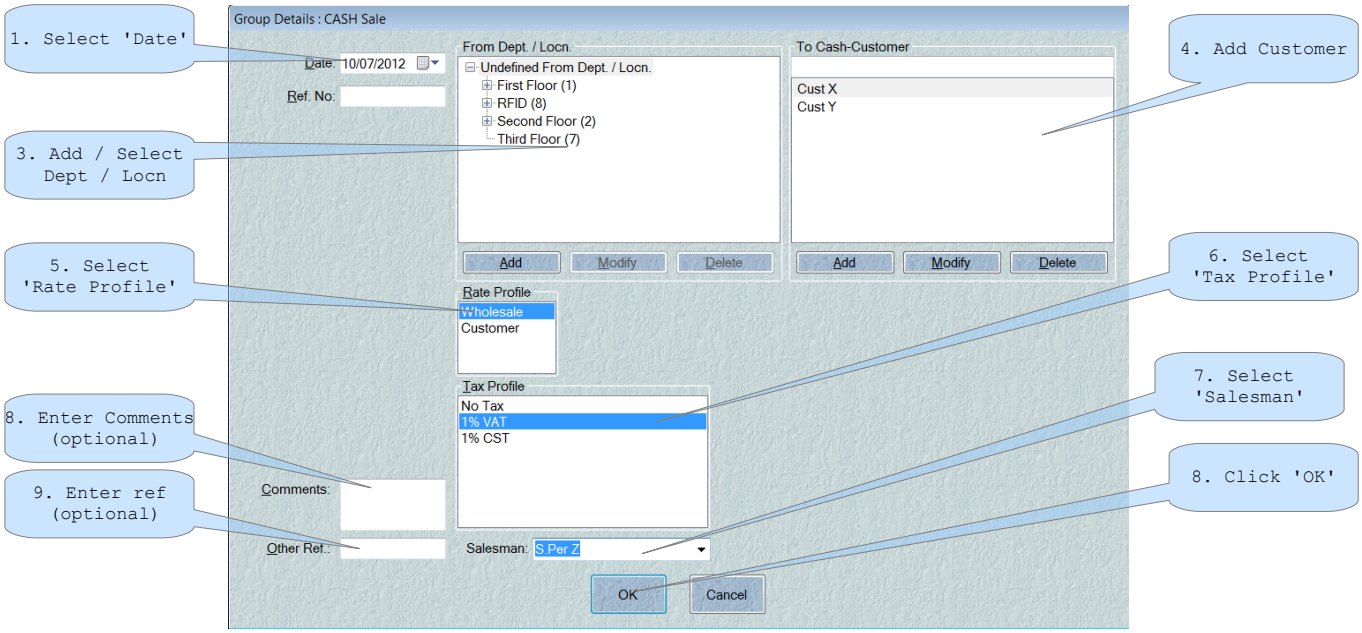
Step 2:Add the relevant fields and click 'OK'.

•**'From'** is the location where finished jewelery item in located.

•**'To'** location specifies the customer whom we are selling the finished item.

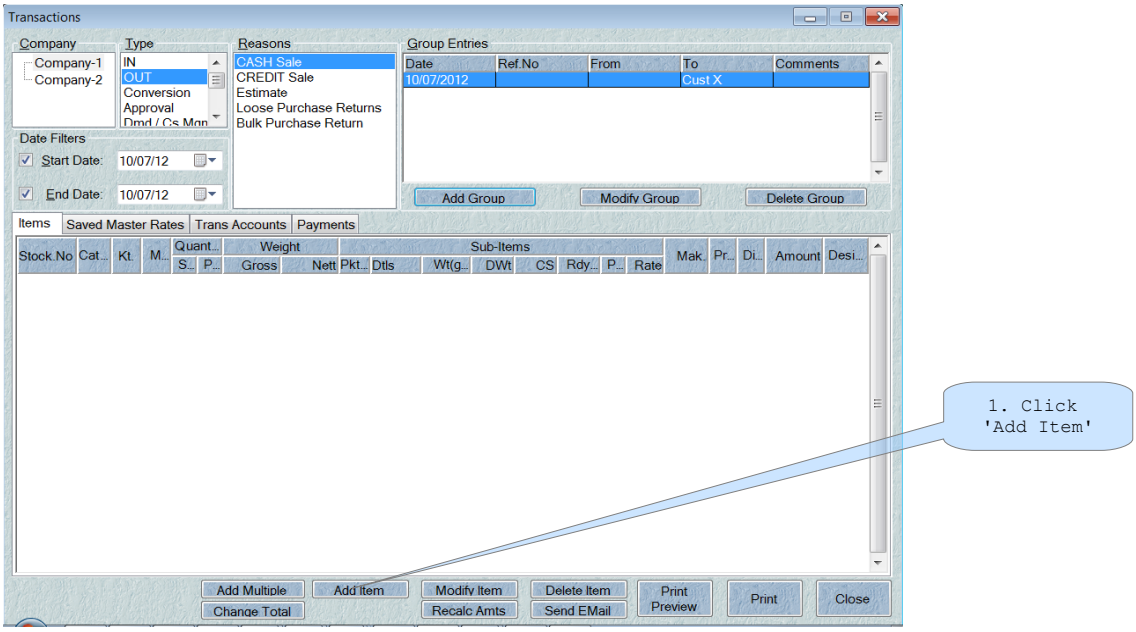
•**Comments field** can be used to input the **payment terms** or any other relevant information.

•**Other ref** can be used to input the supplier's **bill no** or any other relevant information.



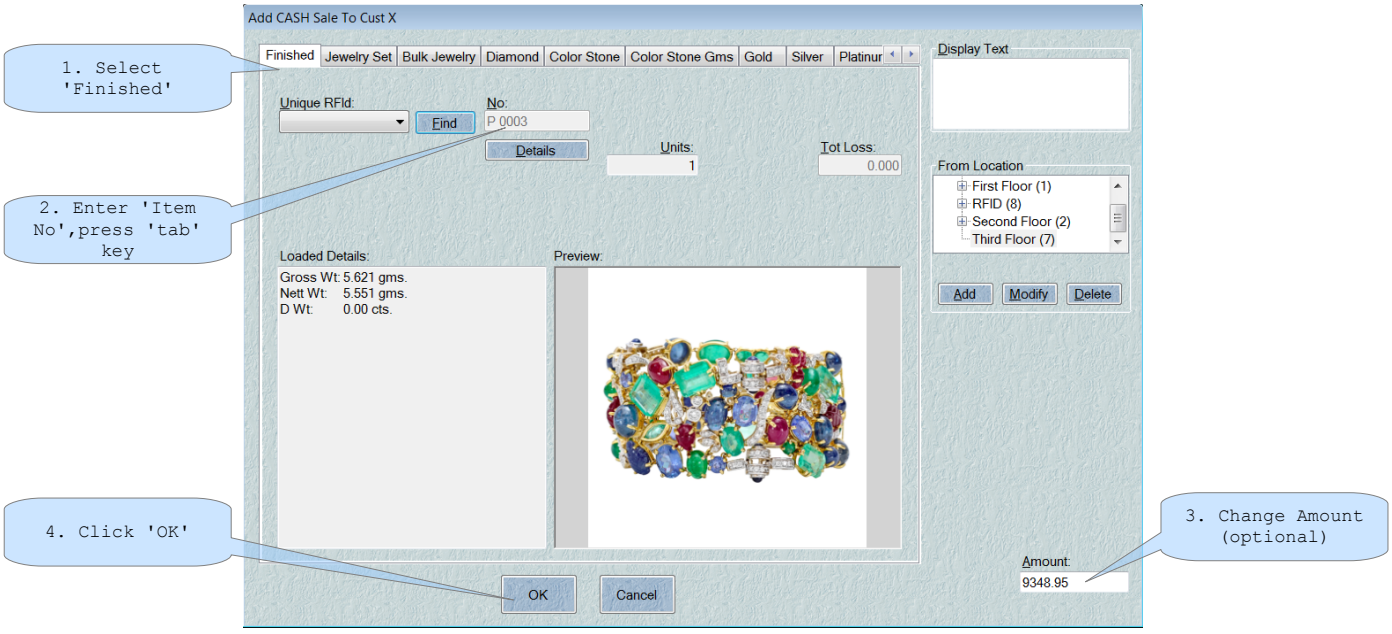
Step 3:After selecting the group we can add the items that the customer has bought.

•If we are using a Bar-code **Scanner** or **RFID Reader** we will **directly scan** or read the item.



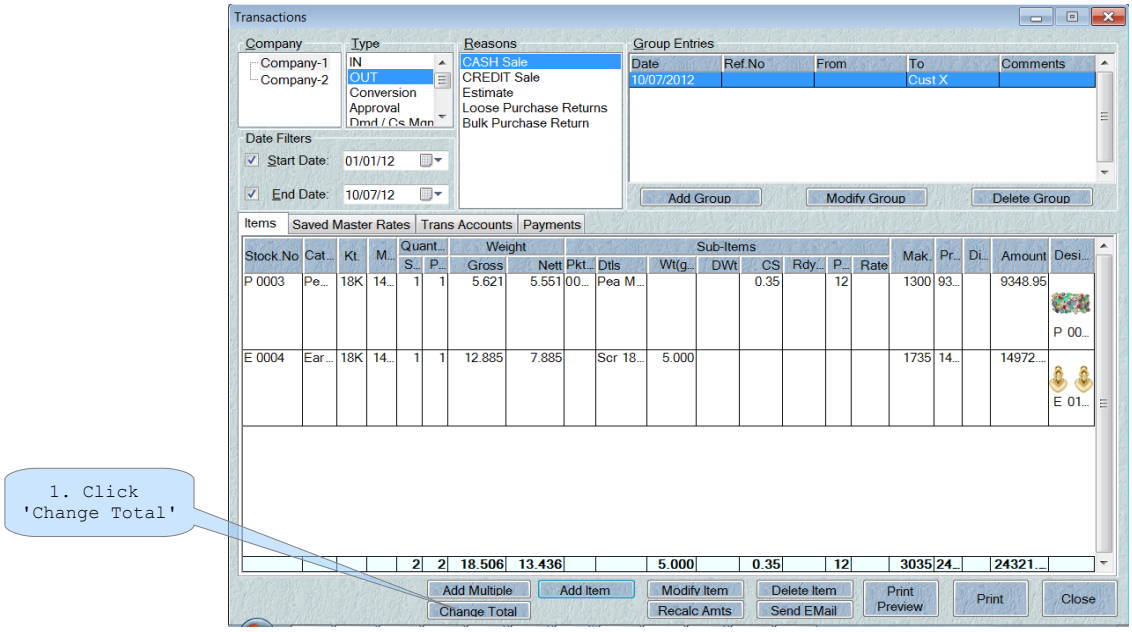
Step 4:The item will be displayed as shown in fig.

•If we want we can change the **Amount** of the item during this stage.



Step 5:If we want to make a change in total or give discount to the customer click 'Change Total'.

• If we want to print the Bill at this stage, We can skip this step.



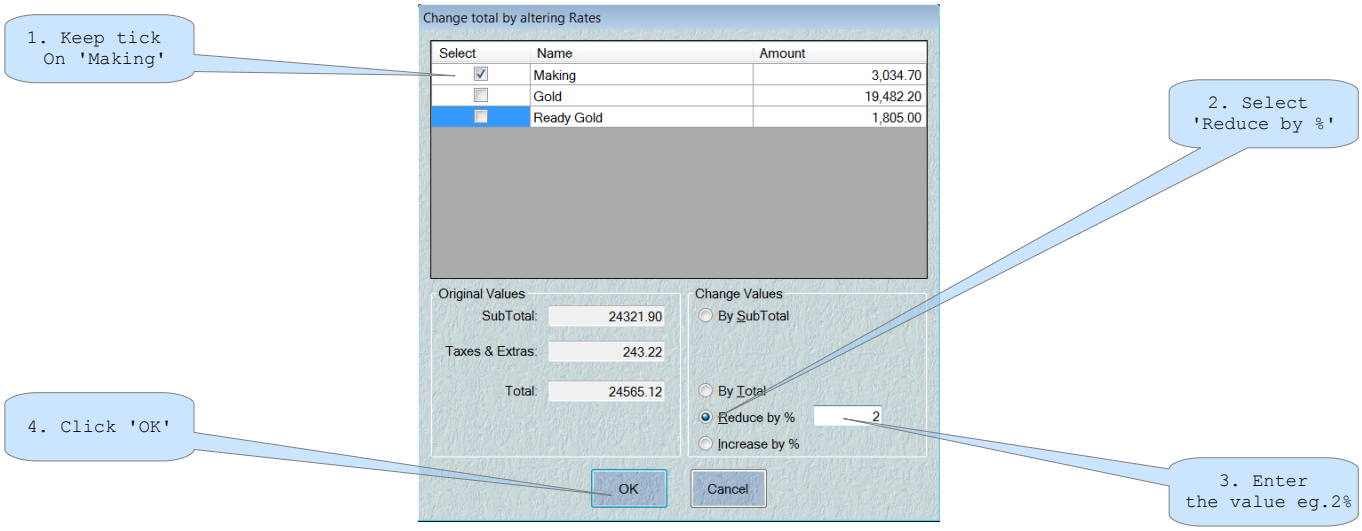
Step 6:This step is performed when we want to give a discount to the customer.

•If we want to reduce some amount from the total we will use **By Total.**

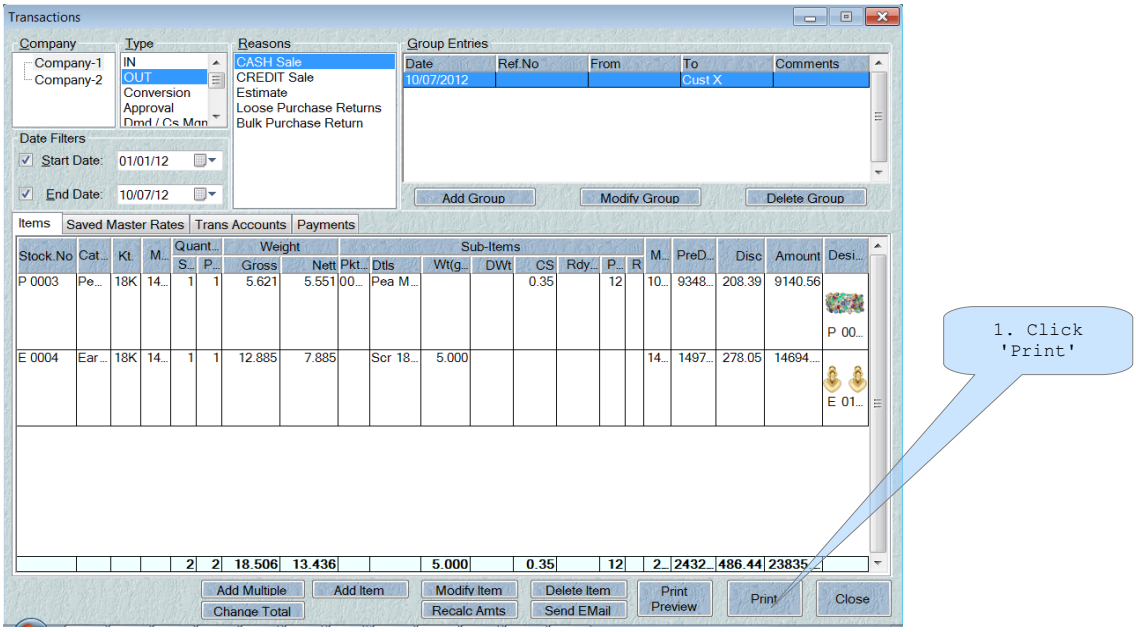
•**Sub Total** is the total which does not include any taxes or extra charges.

•'**Reduce by %**' and '**Increase by %**' will allow to give **discount Percentage** wise.

•Similarly, we can decide in which price among **Making**, **Gold** or **ReadyGold** we have to adjust the reduced amount or discount. Select the options in which we need adjustments of amount.

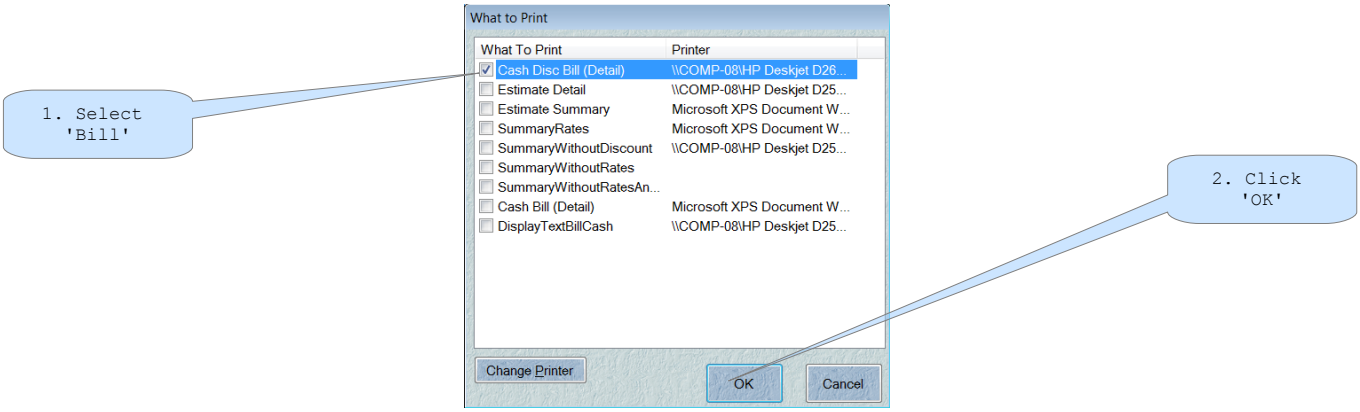


Step 7:Click on 'Print' / 'Print Preview'.

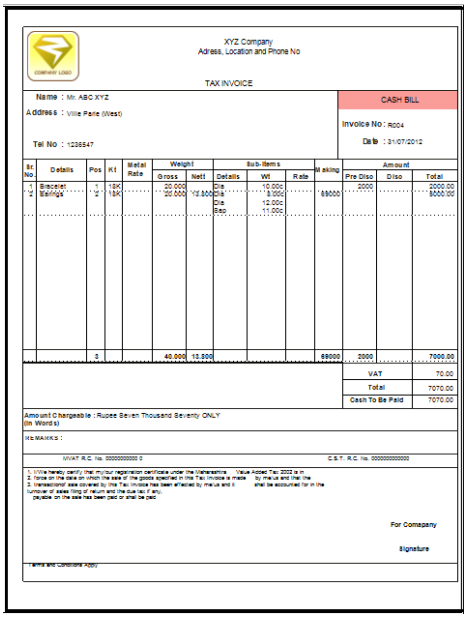


Step 8:There are many types of bill provided we can choose the one we want and click 'OK'.

•If we want to change the printer or select the printer just click on the Bill we want to print and click on 'change Printer' and click on the printer we want .



Step 9:The Bill will be printed as shown in fig.



XYZ Company
Adress, Location and Phone No

TAX INVOICE

Name : Mr. ABC XYZ
Address : Ville Parle (West)
Tel No : 1236547

CASH BILL
Invoice No : RD04
Date : 31/07/2012

Sr No.	Details	Pcs	Kt	Metal Rate	Weight Gross	Weight Nett	Sub-Items Details	Sub-Items Wt	Sub-Items Rate	Making	Amount Pre Disc	Amount Disc	Amount Total
1	Bracelet	1	18K		20.000		Dia	10.00c			2000		2000.00
2	Earrings	2	18K		20.000	12.800	Dia	8.00c		69000			5000.00
							Dia	12.00c					
							Bag	11.00c					
		3			40.000	12.800				69000	2000		7000.00

VAT	70.00
Total	7070.00
Cash To Be Paid	7070.00

Amount Chargeable : Rupee Seven Thousand Seventy ONLY
(In Words)

REMARKS :

MVAT R.C. No. 00000000000 0 C.S.T. R.C. No. 00000000000

1. We hereby certify that, my/our registration certificate under the Maharashtra Value Added Tax, 2002 is in
2. force on the date on which the sale of the goods specified in this Tax Invoice is made by me/us and that the
3. transactions/ sale covered by this Tax Invoice has been effected by me/us and it shall be accounted for in the
turnover of sales filing of return and the due tax if any,
payable on the sale has been paid or shall be paid.

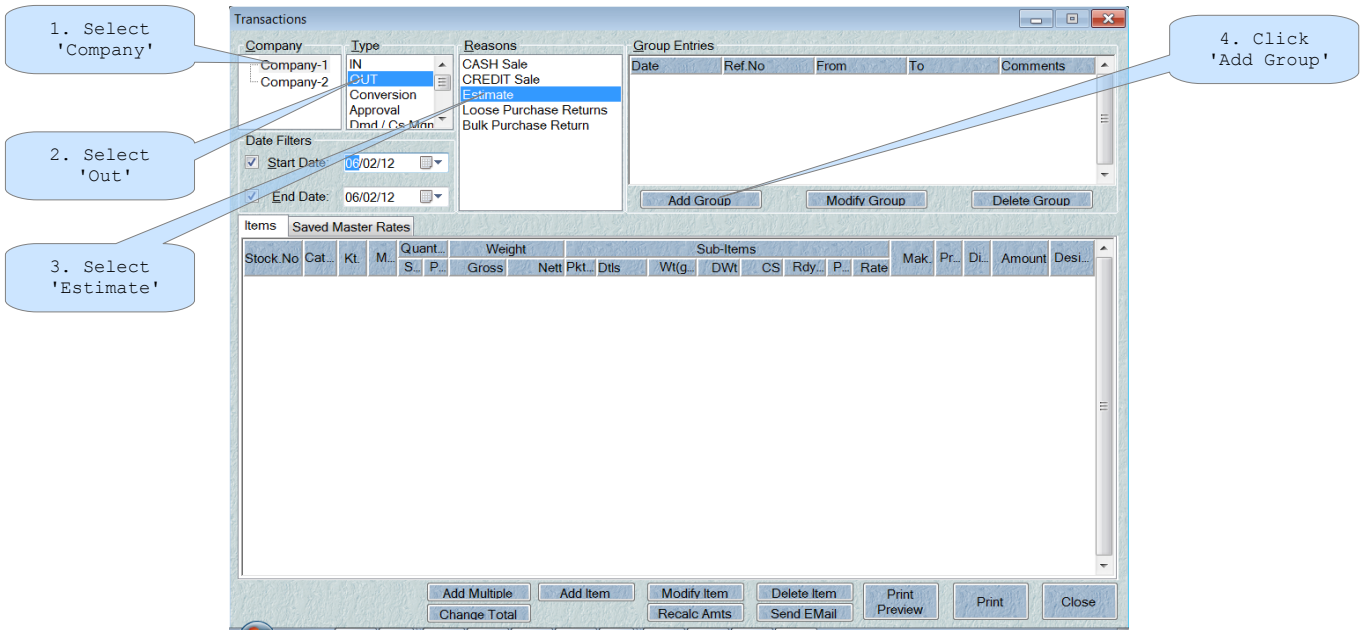
For Comapany

Signature

Terms and Conditions Apply

1.2.4 Estimate

Step 1:Select Company, Type and Reason and add a group.



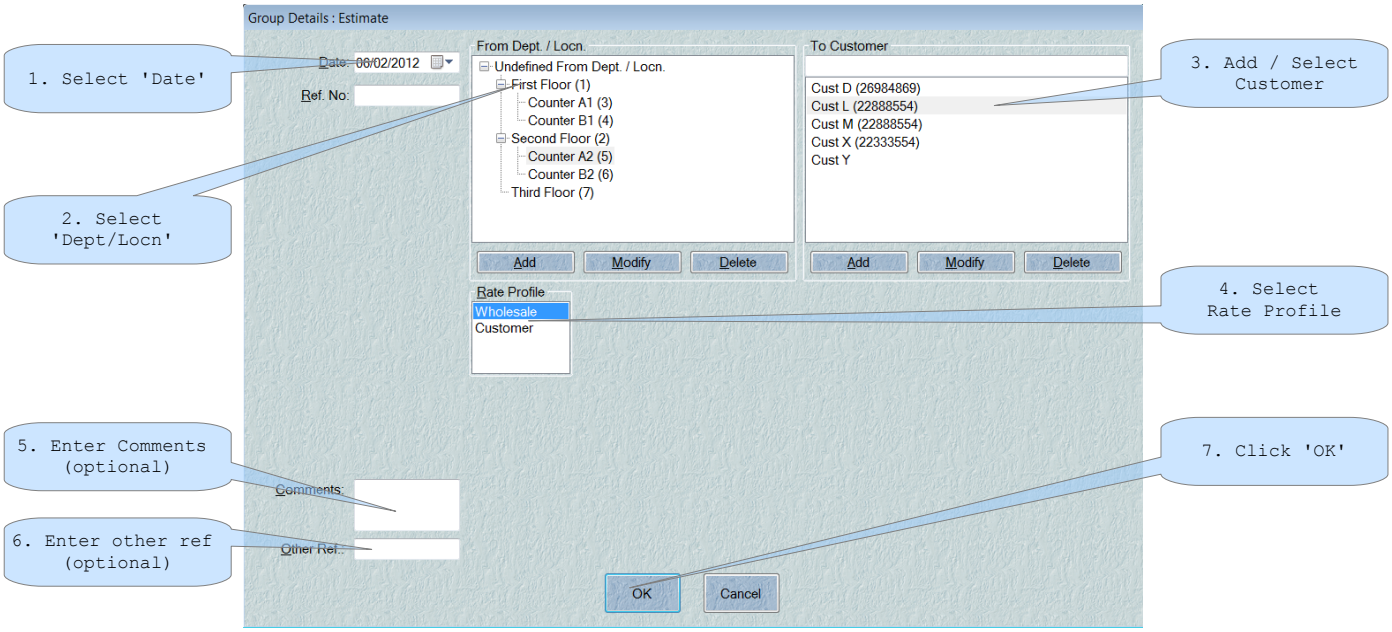
Step 2: Add relevant fields and click 'OK'.

• '**From**' is the location from where we have selected the items.

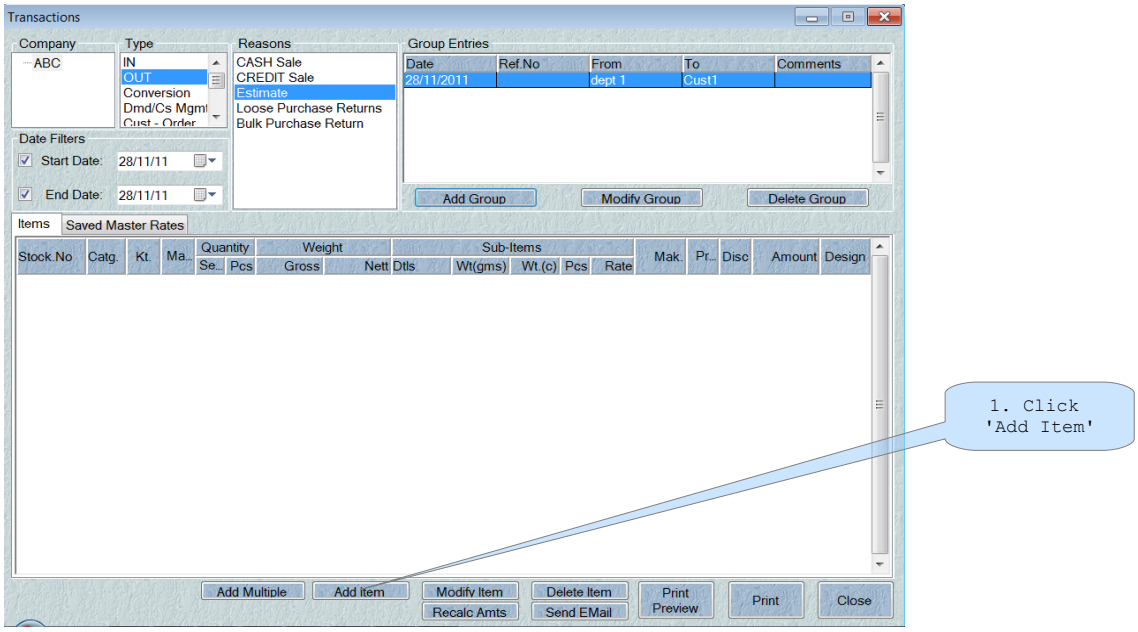
• The '**To**' location specifies the customer to whom we are giving the estimation.

• The **Comments** field can be used to input any other relevant information.

• **Other ref** can be used to input the relevant ref no.

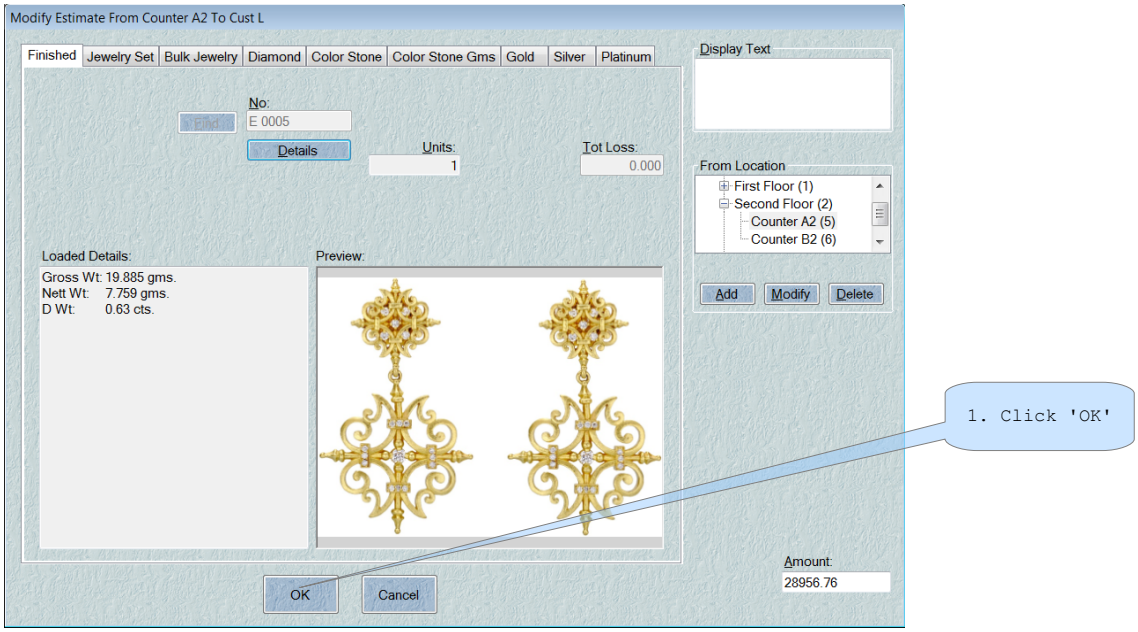


Step 3: After adding the group we can add items

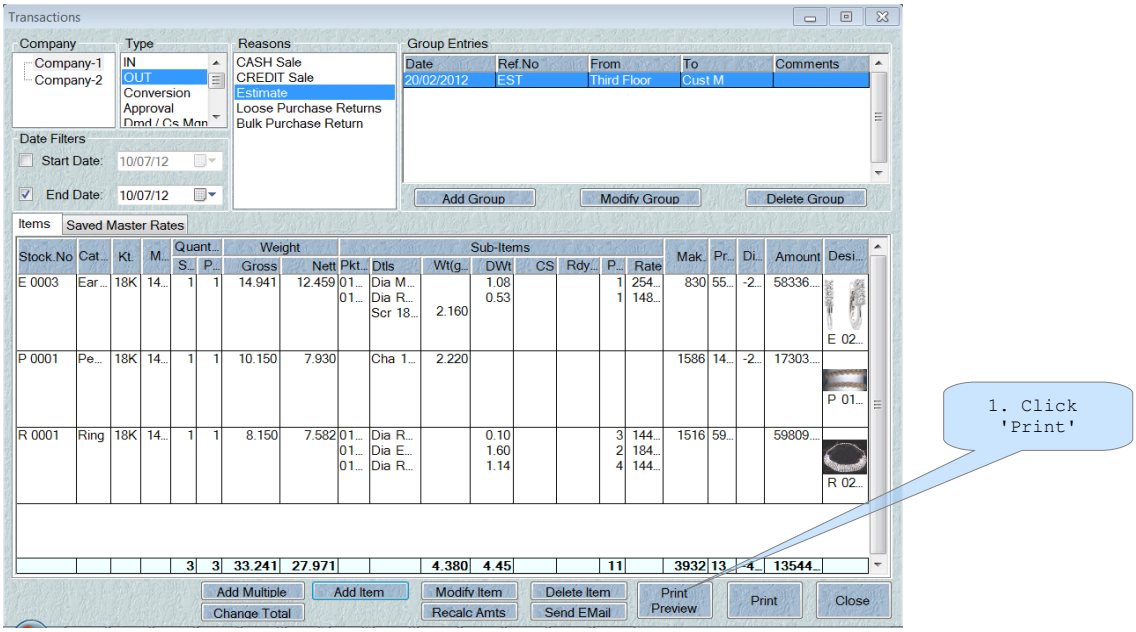


Step 4: We can change the selling Scheme or the Amount of the jewelery item.

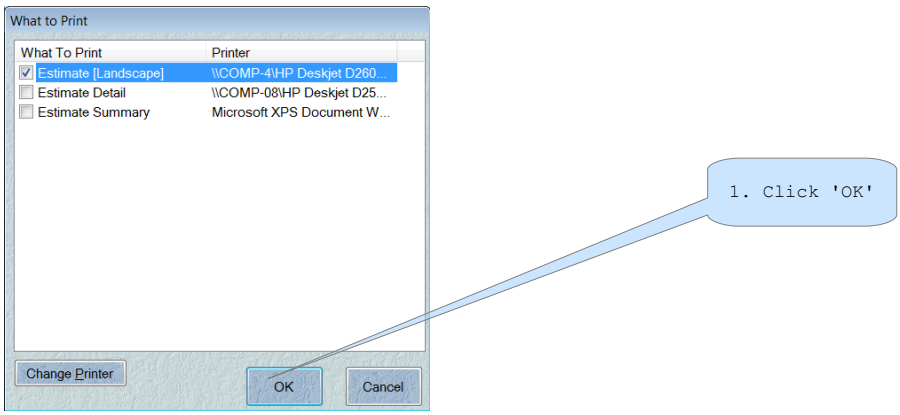
• For more details Refer CC Sale Finished.



Step 5: The entry in the item table is as shown in fig.

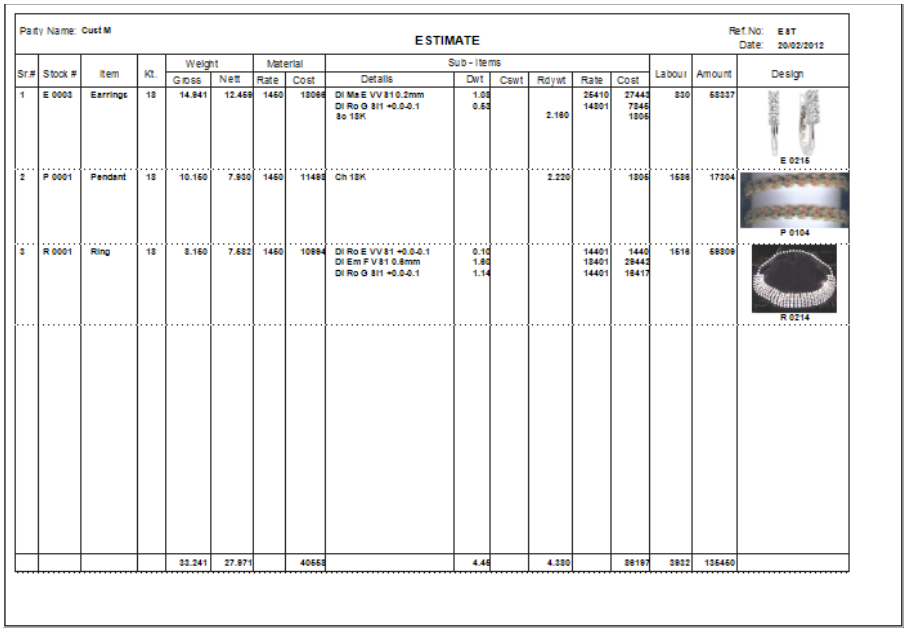


Step 1: We will now select the form and the printer.



Step 2: The Estimate detail Form will be as shown in fig .

• This image is shrunken for the documentation purpose.



Party Name: Cust M

ESTIMATE

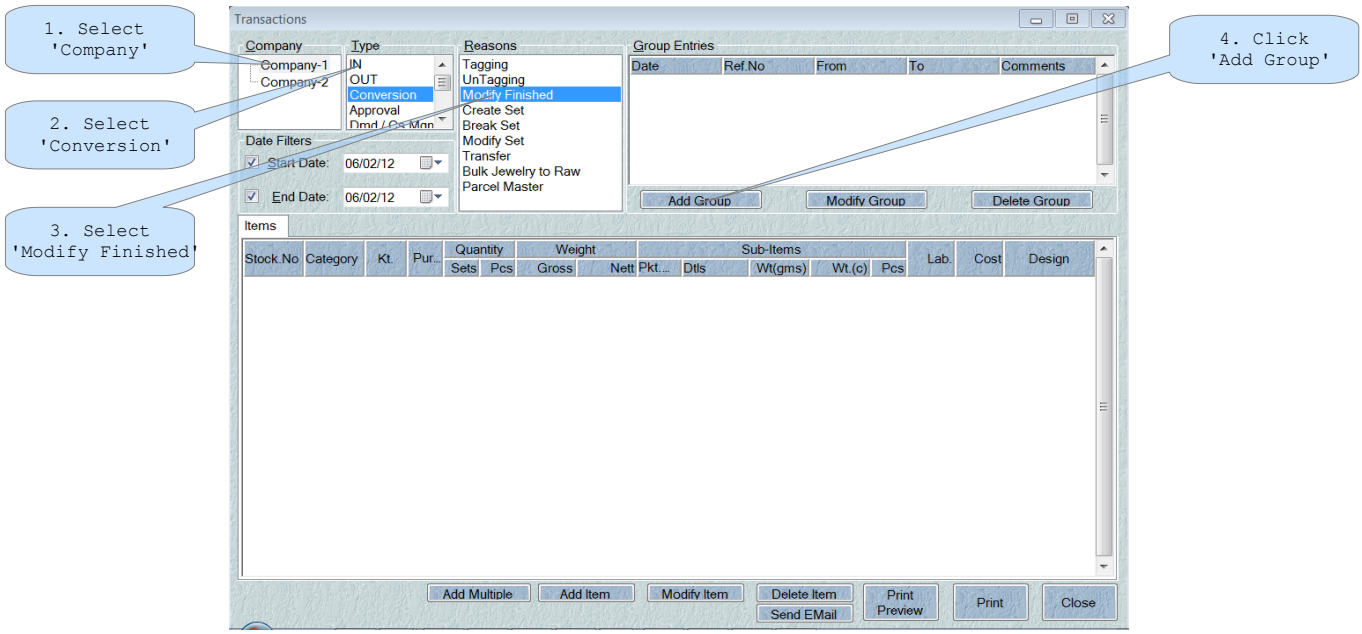
Ref.No: E 8T
Date: 20/02/2012

Sr.#	Stock #	Item	Kt.	Weight		Material		Sub - Items							Labour	Amount	Design
				Gross	Nett	Rate	Cost	Details	Dwt	Cswt	Rdywt	Rate	Cost				
1	E 0003	Earrings	18	14.941	12.469	1460	18086	Dl Ma E VV S1 0.2mm Dl Ro G SI1 +0.0-0.1 8o 18K	1.08 0.53		2.160	25410 14801	27443 7846 1806		830	58337	E 0216
2	P 0001	Pendant	18	10.160	7.930	1460	11485	Ch 18K			2.220		1806		1538	17304	P 0104
3	R 0001	Ring	18	8.160	7.582	1460	10994	Dl Ro E VV S1 +0.0-0.1 Dl Em F VS1 0.6mm Dl Ro G SI1 +0.0-0.1	0.10 1.82 1.14			14401 13401 14401	1440 25442 16417		1516	58309	R 0214
				33.241	27.971		40558		4.46		4.380		86197		3932	135450	

1.2.5 Modify Finished

Whenever we want to make any changes to the existing jewelry item this transaction is used.

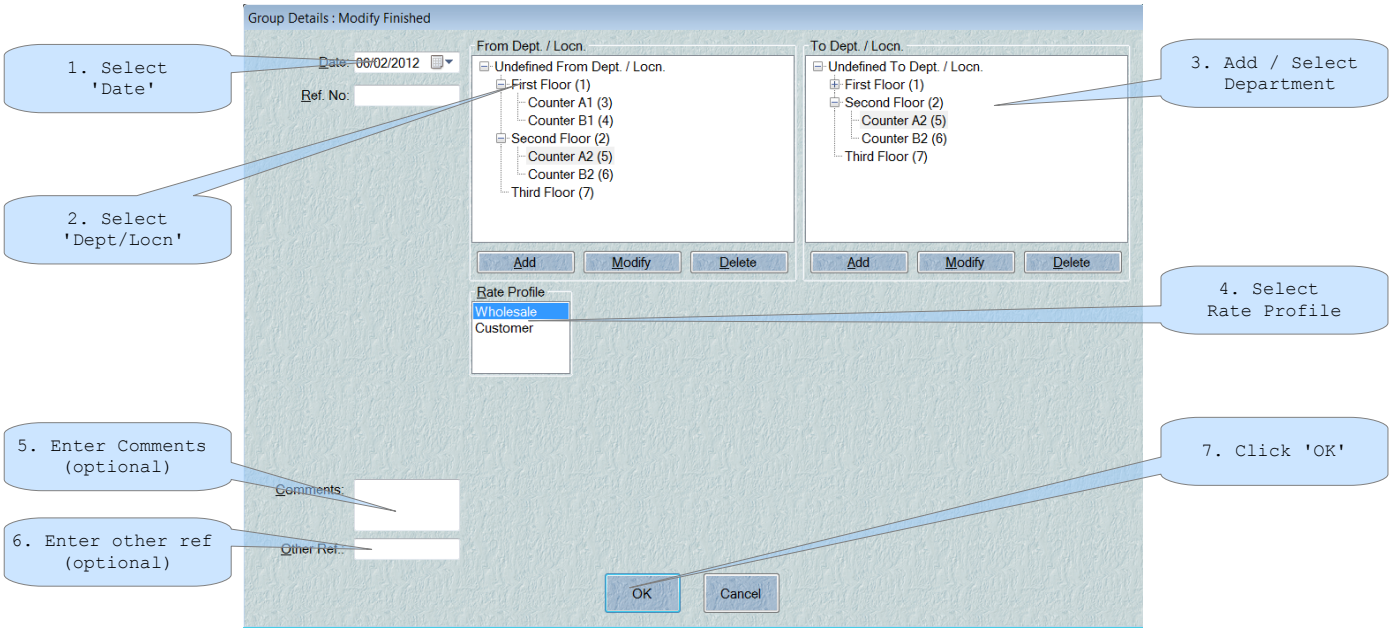
Step 1: Select Company, Type, Reason and add a group.



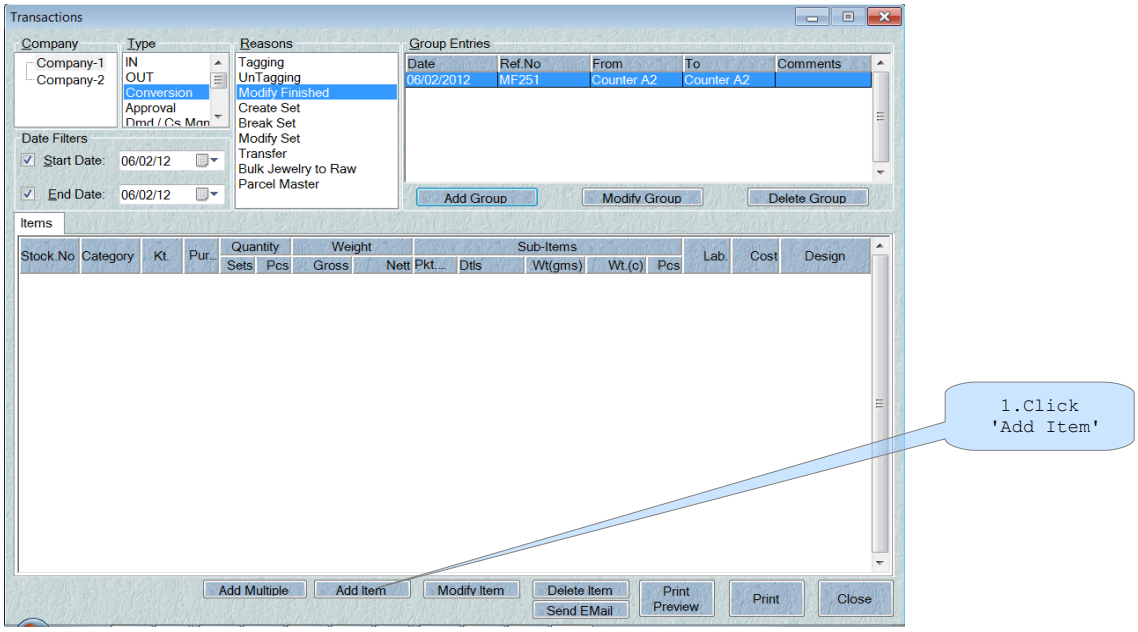
Step 2: Add relevant fields and click 'OK'.

• '**From**' location is the department from where we select the jewelery item.

• '**To**' is the location where we want to relocate it or mostly it is the same location.



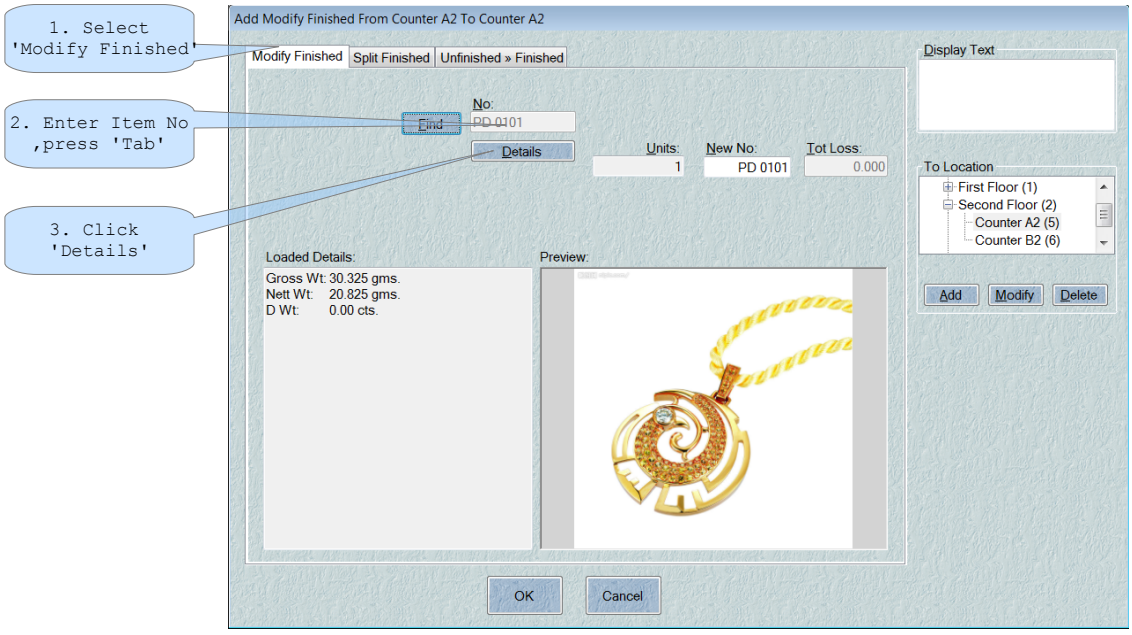
Step 3: After selecting the group we will add items.



Step 4: Select the required field.

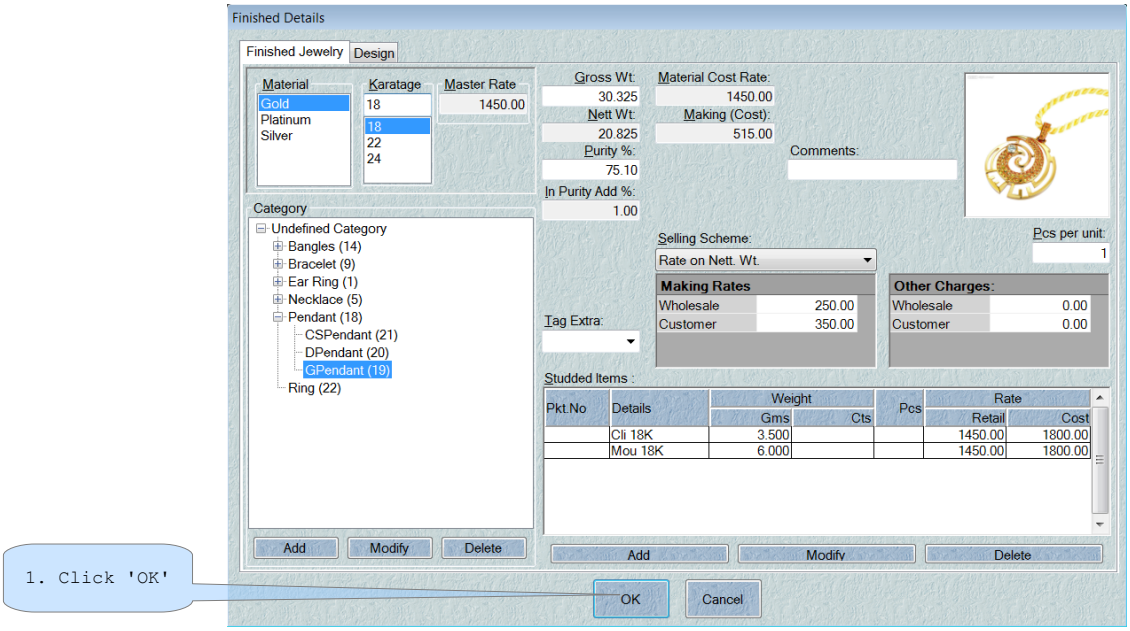
• When we enter the '**Item No**' and press 'Tab' key we get the details of the jewelery in '**Loaded Details**' and '**Preview**'.

• If we are using a **Bar-code** or **RFID** reader we can directly read the item.

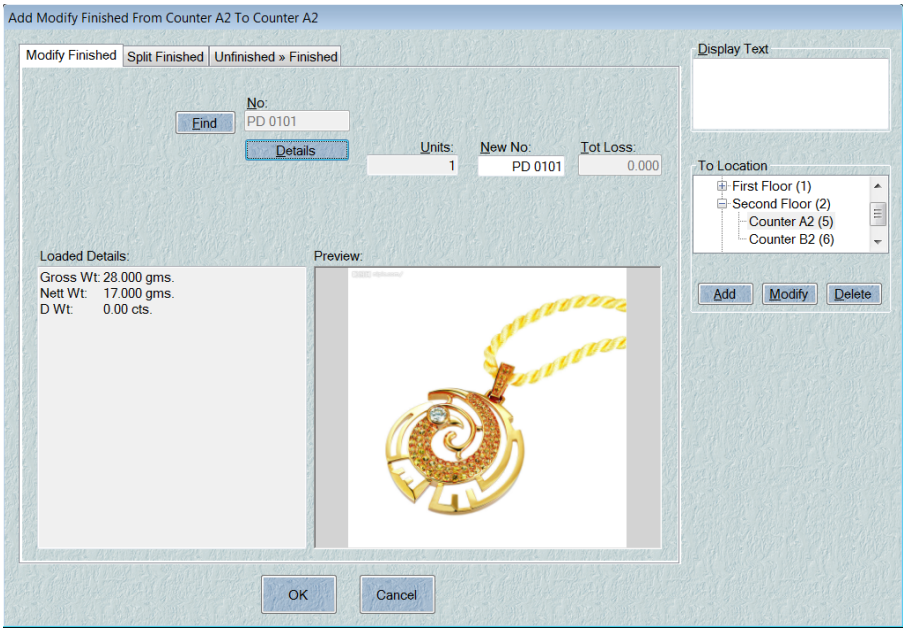


Step 5: Now, we can make changes in any or all the fields same as we do in Tagging.

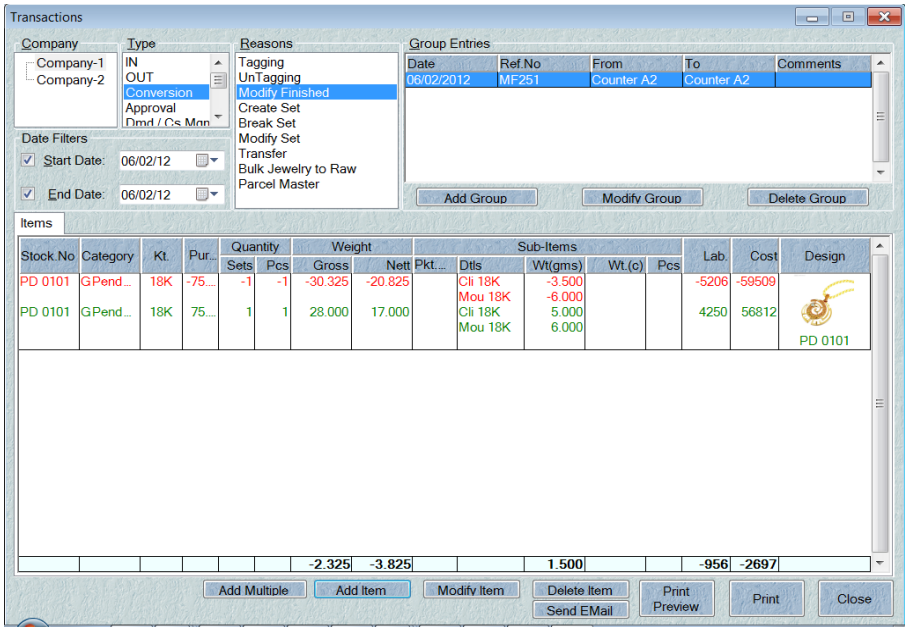
• For more information Refer Tagging.



Step 6: Now, click 'OK' and the jewelery item have been modified and its entry will be in the item table under modify finished.



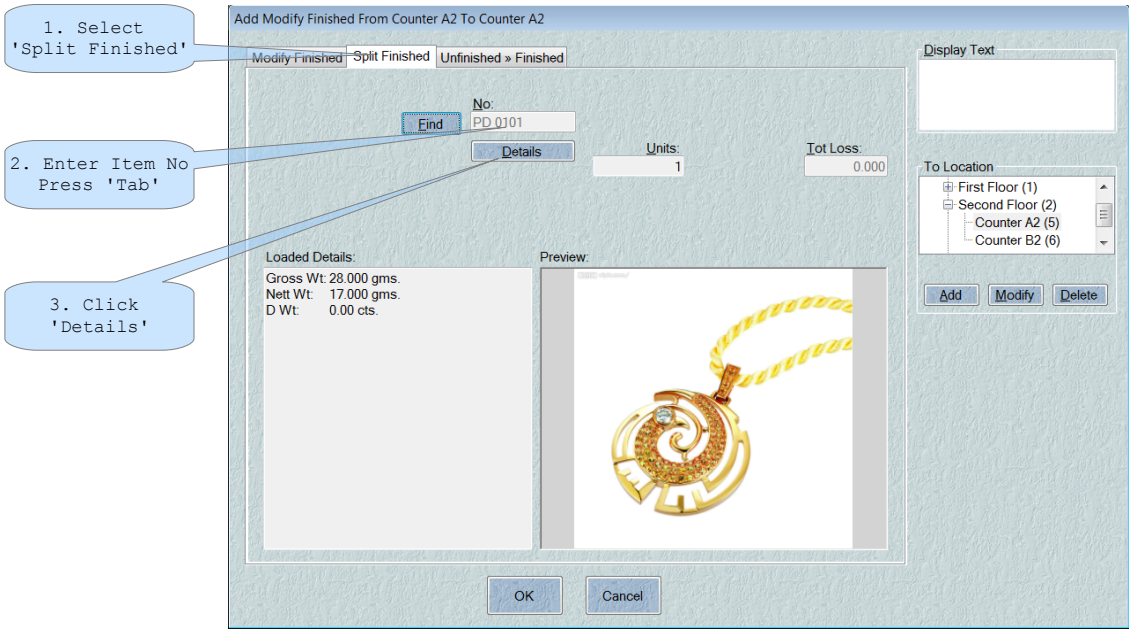
Step 7: The entry in item table is as shown in fig.



Step 8: Select the required stock.

• When we enter '**Item No**' and press 'tab' we get the details of the item in '**Loaded Details**' and '**Preview**'.

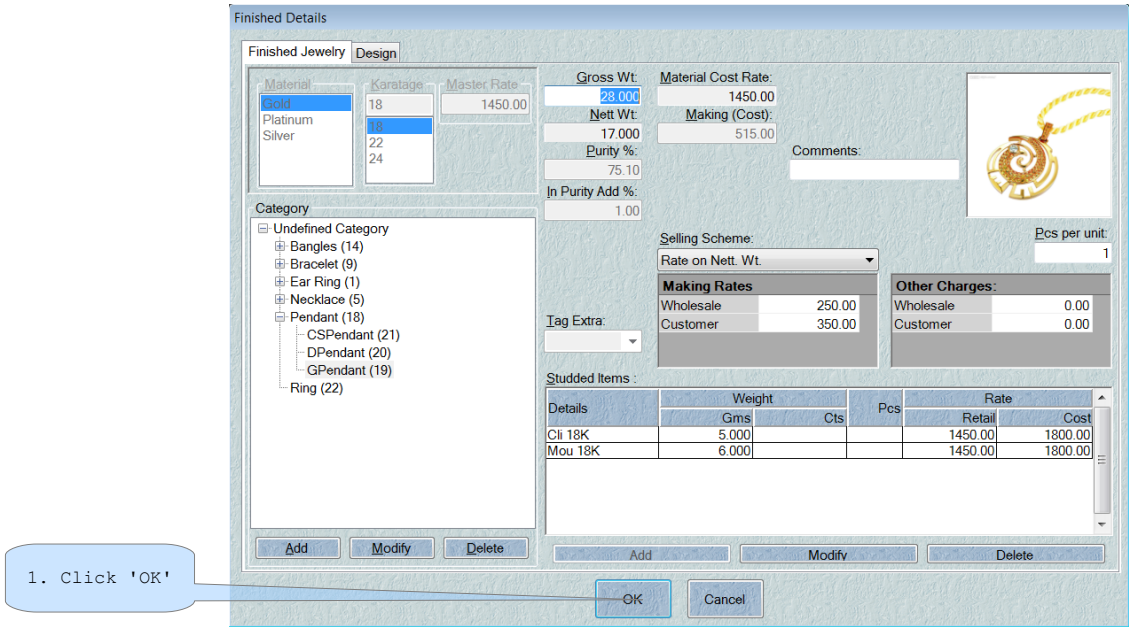
• If we are using a Bar-code Scanner or **RFID** Reader we can directly read the item.



Step 9: We can now split the finished jewelery item.

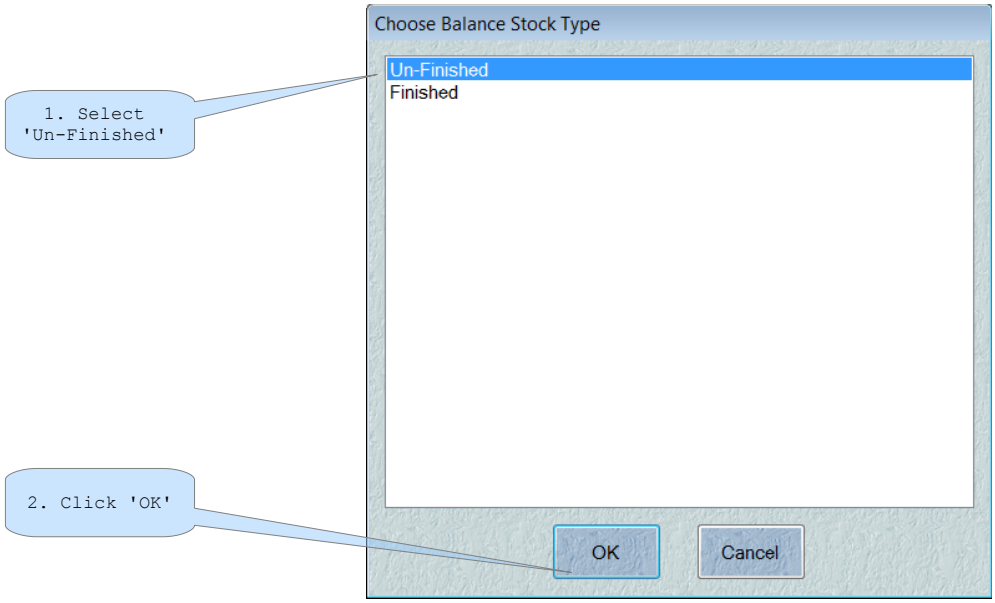
• We can only **Modify** and **Delete** Studded items, Selling Scheme or Gross Wt.

• We can change or add the Category.



Step 10:We get the option whether we want this split finished item to be **Finished** or Unfinished.

•If we select any of the options it will show in that particular stock type in **Stocks**.

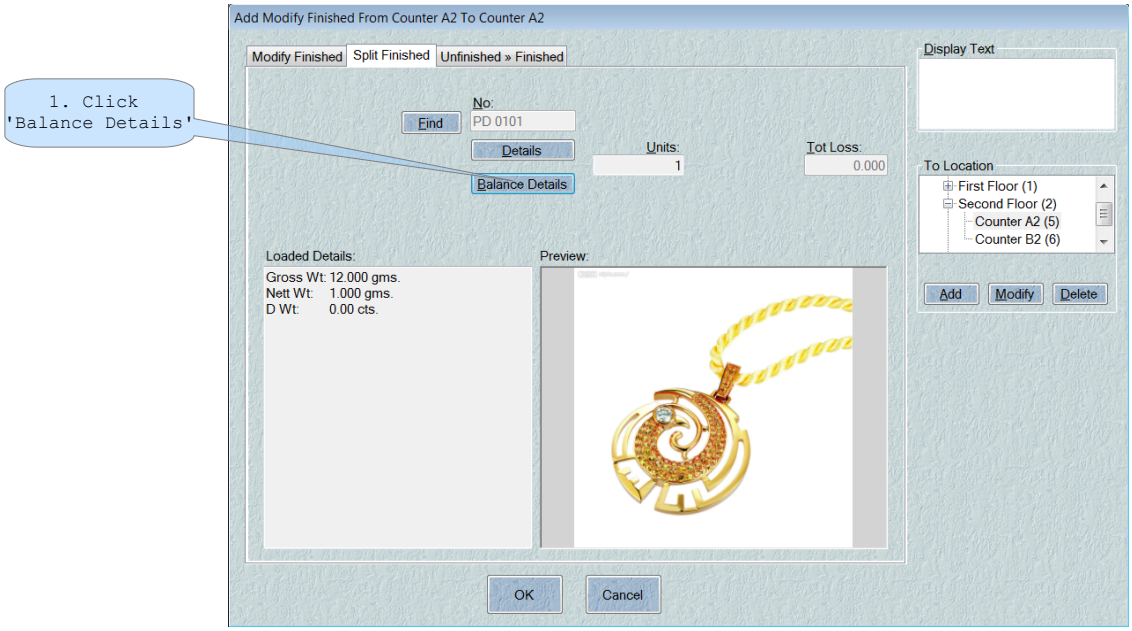


Step 11:We will now see the details that we have entered.

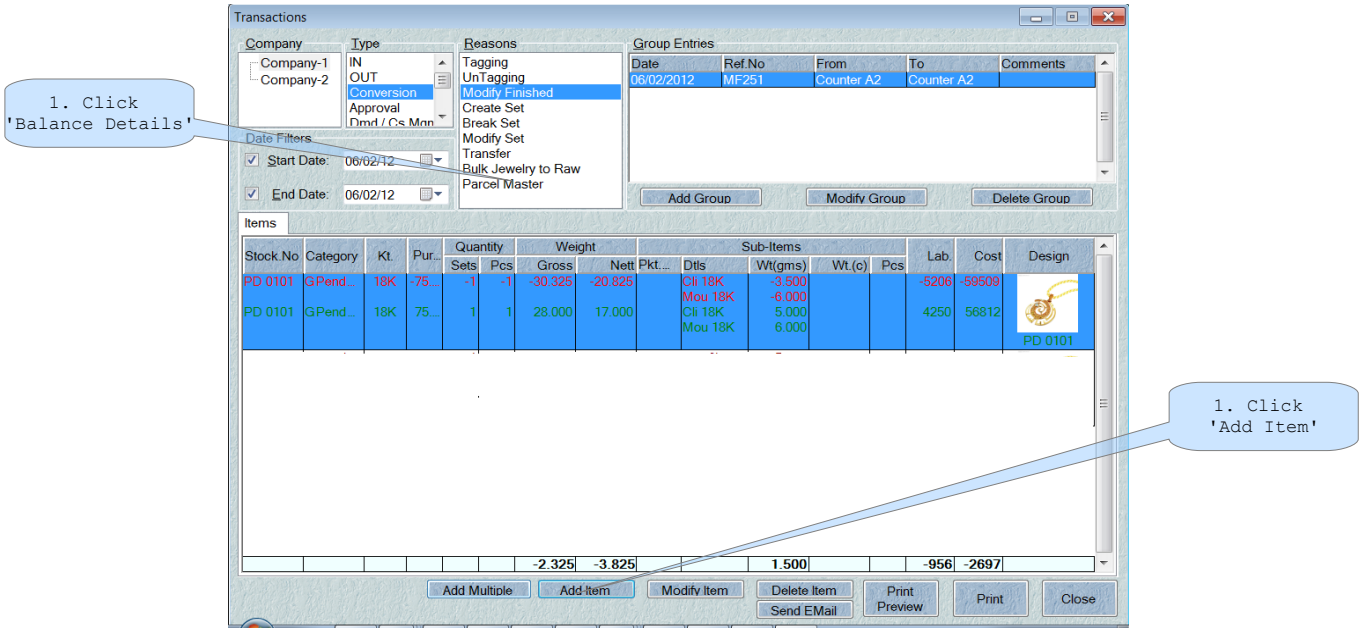
•There is an extra option of '**Balance Details**'.

•'**Balance Details**' is the information or details of the remaining item in the finished item that we have recently split.

•We can add both the entries in the item table.

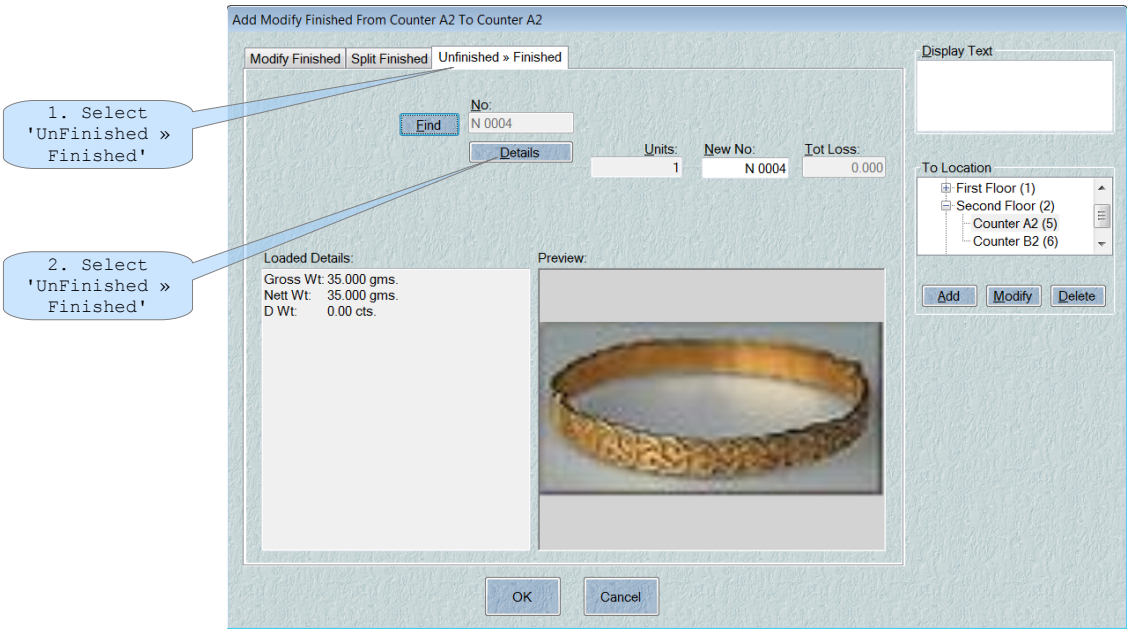


Step 12:The entry of the both in item table is as shown in fig.



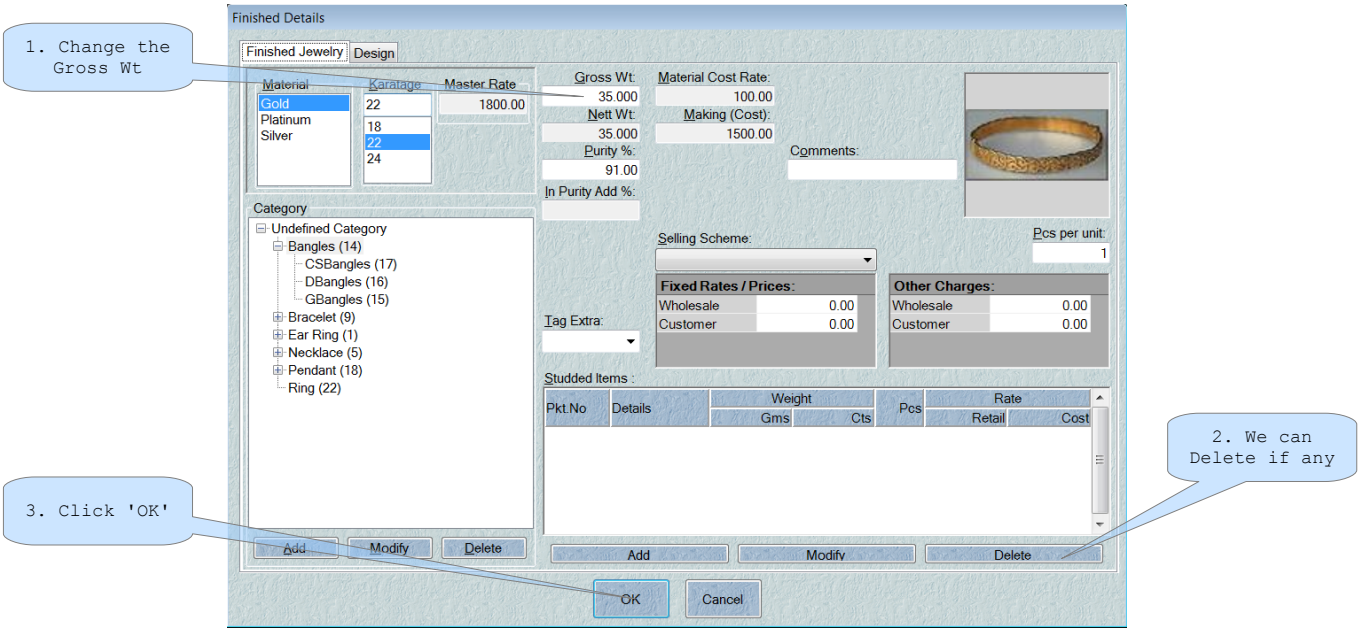
Step 13:We will see how do we convert a Finished Jewelery Item to an Un-Finished Item.

•In some cases if we want to remove the studded diamond or Color Stone of an item and replace it and send for setting we have to do this entry.

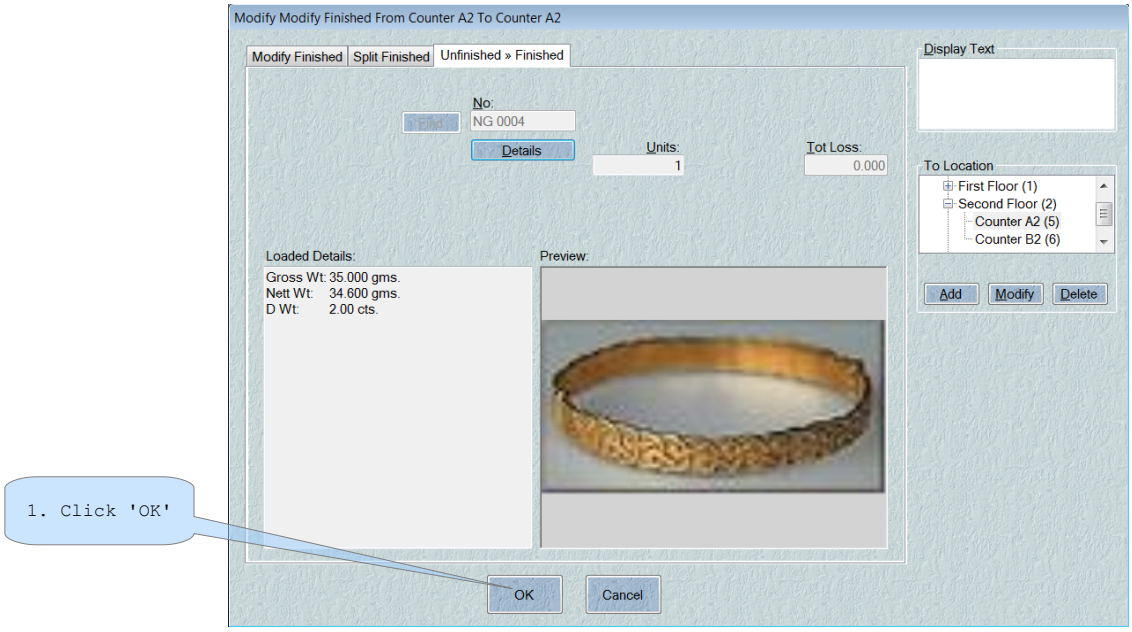


Step 14:We can change the gross weight here.

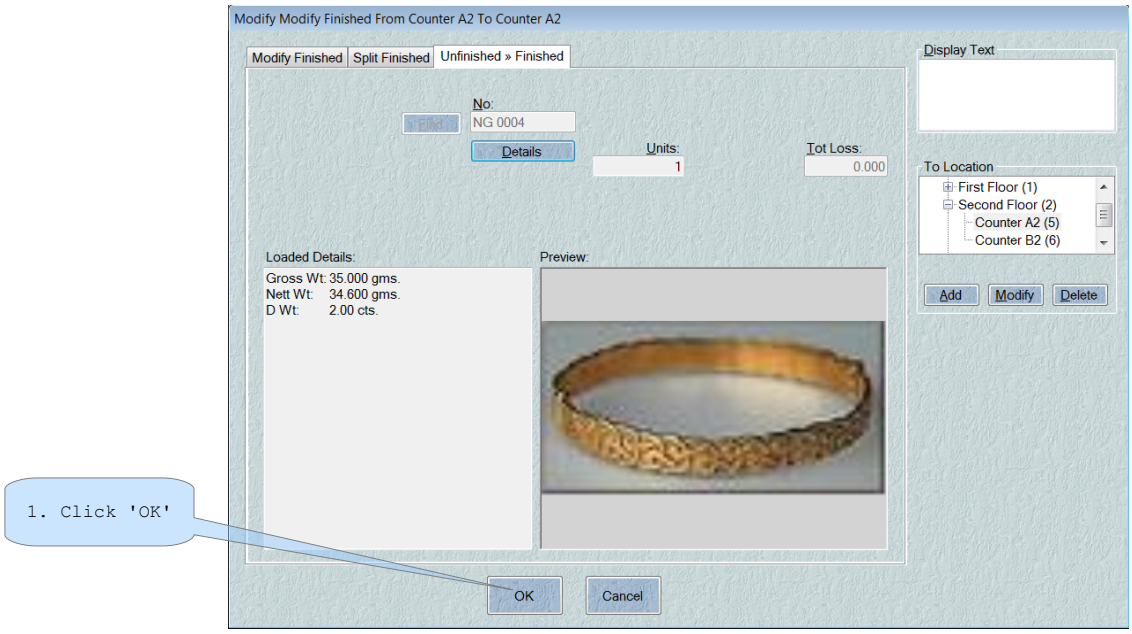
•We can delete the studded items if we have removed any colorstone or diamond from the item.



Step 15:Click 'OK'.

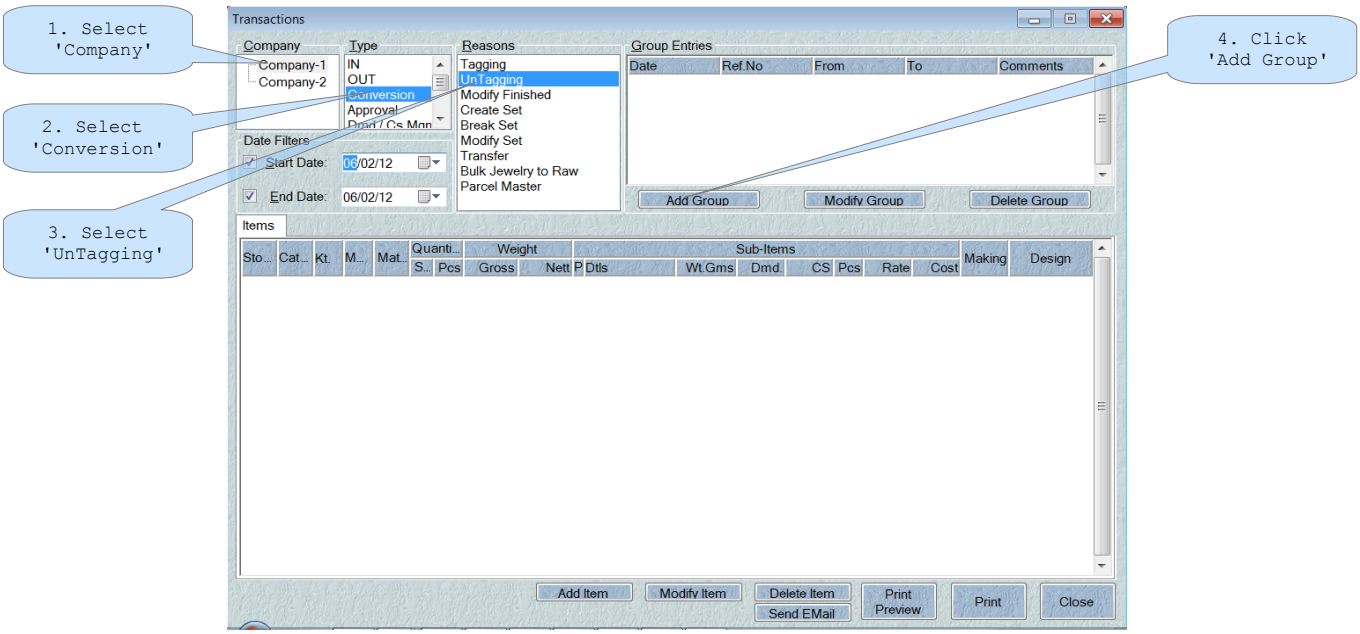


Step 16: Click 'OK'. And then the item will be displayed in the item table.

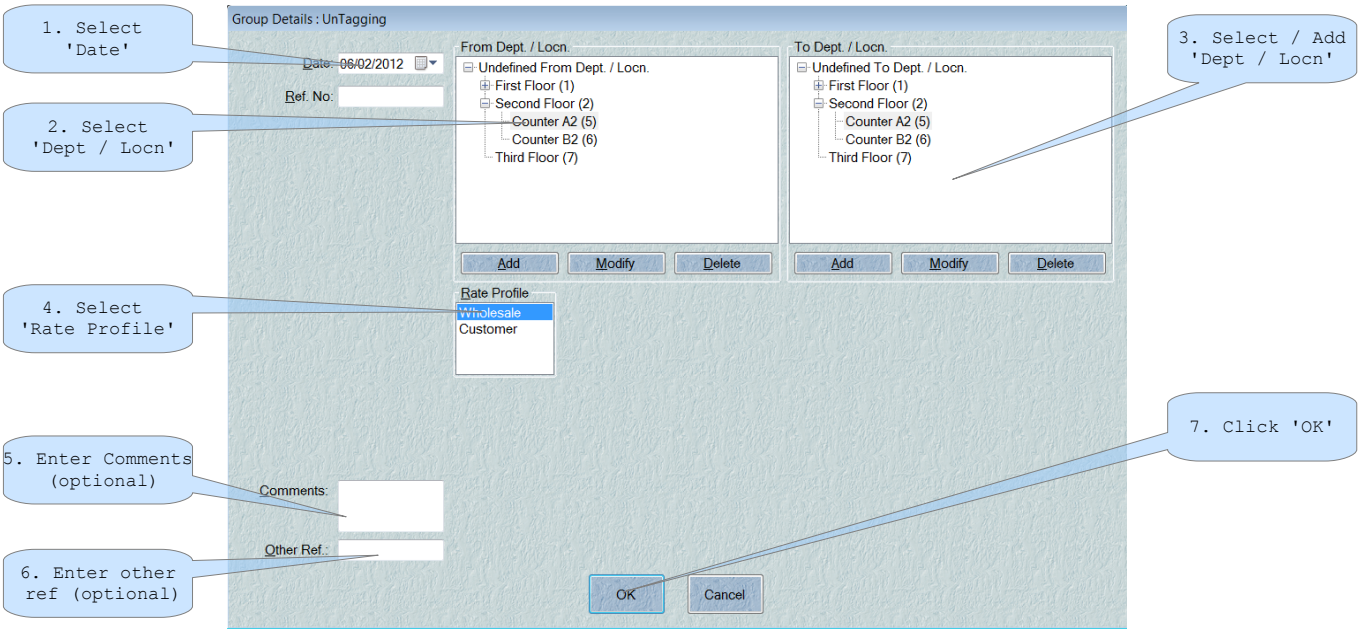


1.2.6 Un-Tagging

Step 1:Select Company, Type and Reason and add a group.

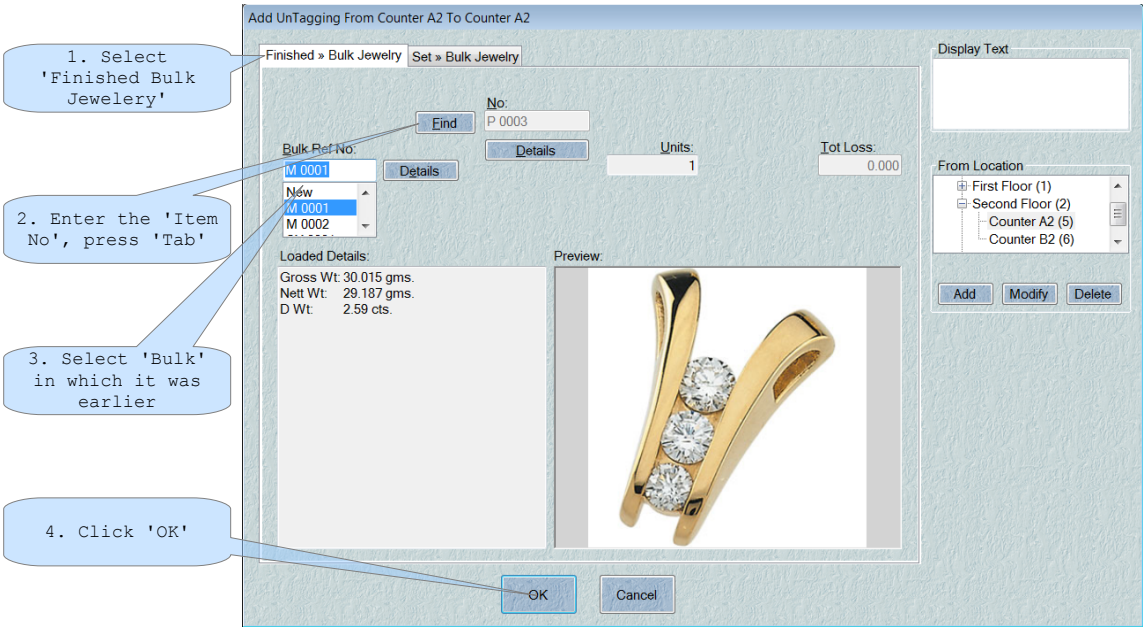


Step 1: Select Company, Type and Reason and add a group.



Step 2:Add the relevant fields and click 'OK'.

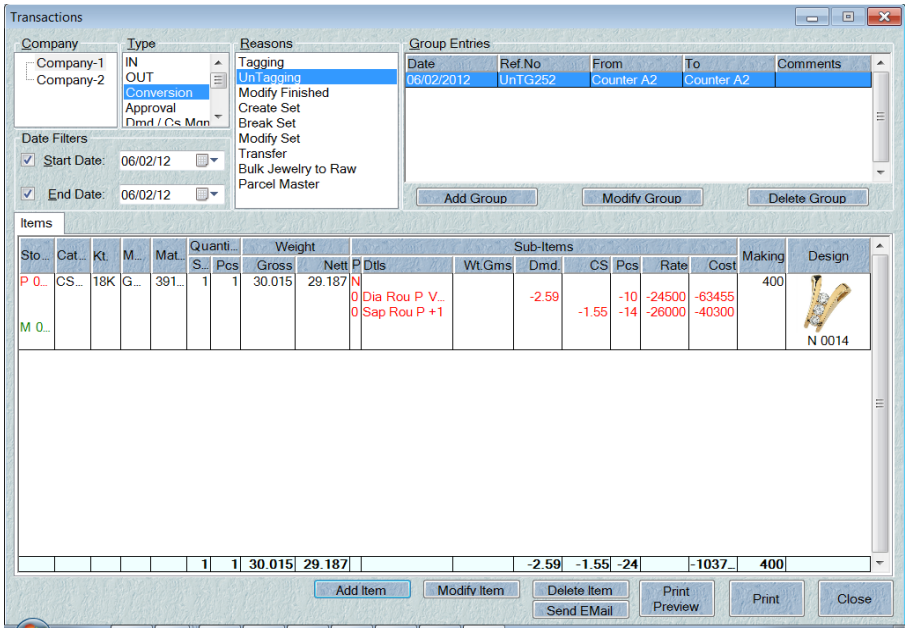
•If we have a **Bar-code** Scanner or **RFID** Reader we will directly read the item.



Step 3:The entry in the item table is as shown in fig.

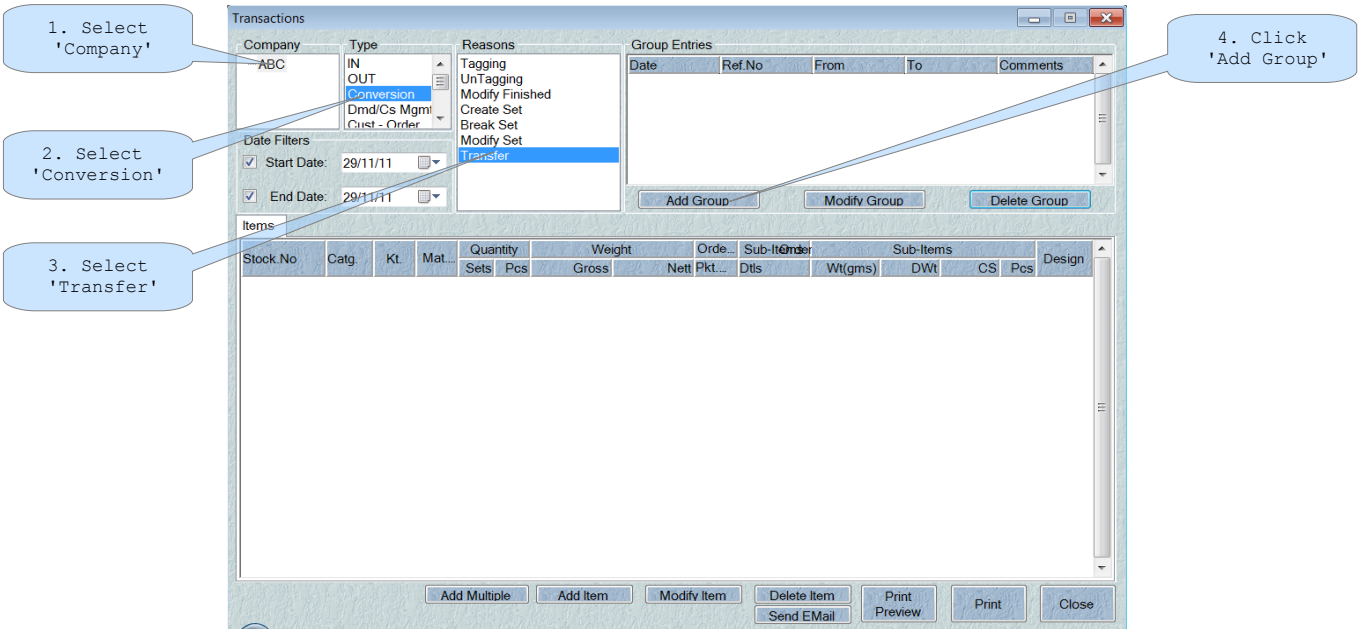
•The item is now back in the bulk jewelery from where it was originally tagged and

•The bulk jewelery stock total will be increased by that amount of weight.

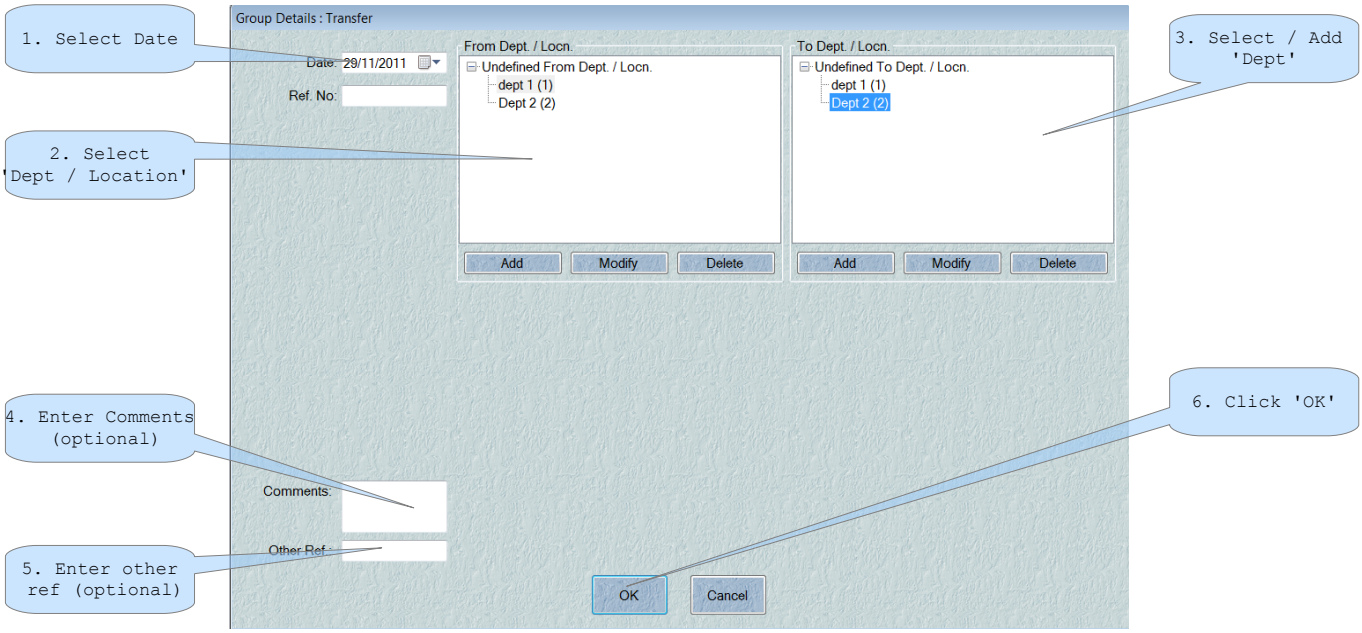


1.2.7 Transfer

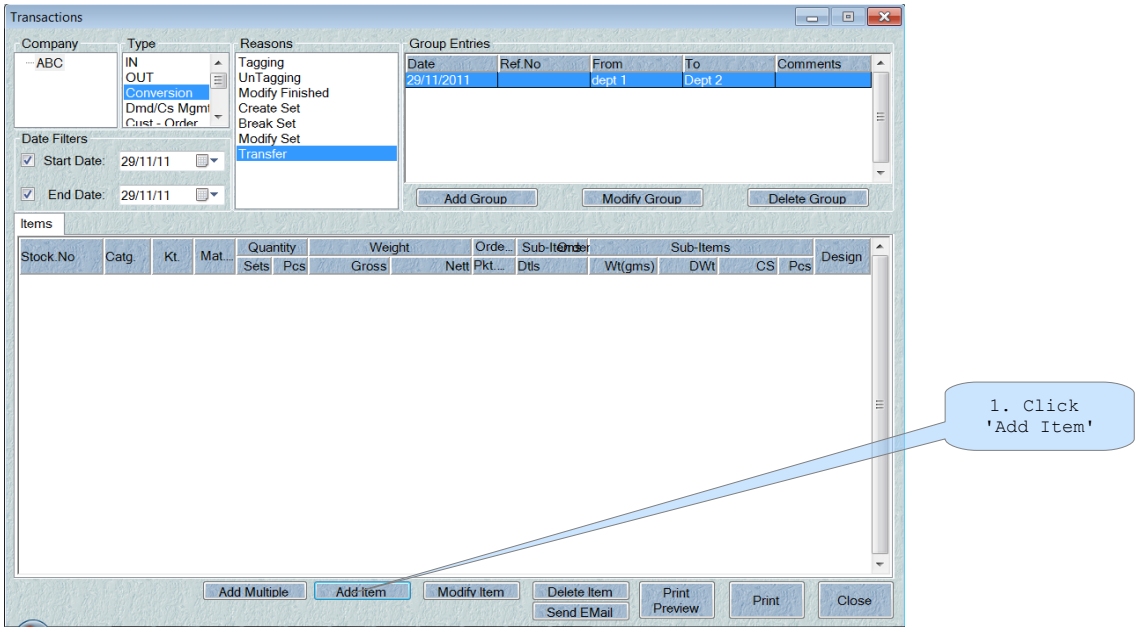
Step 1:Select Company, Type and Reason and add a group.



Step 2: Add the relevant field and click 'OK'.

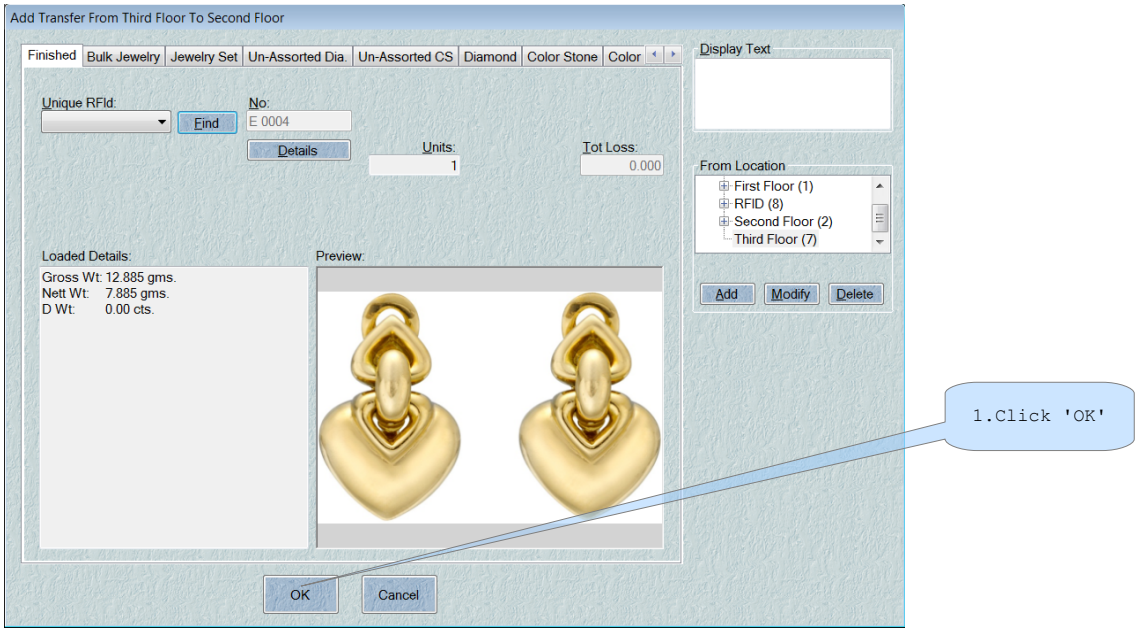


Step 3:After selecting the group we can add items.

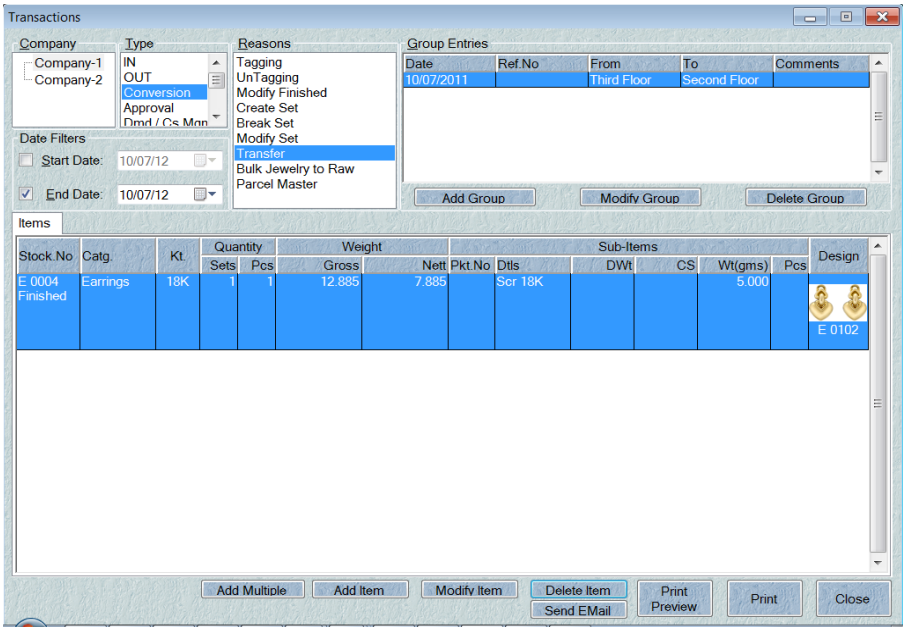


Step 4:Enter the item code and press 'Tab' and Click 'OK'.

•If we have a **Bar-code** Scanner or **RFID** Reader we will directly read the item.

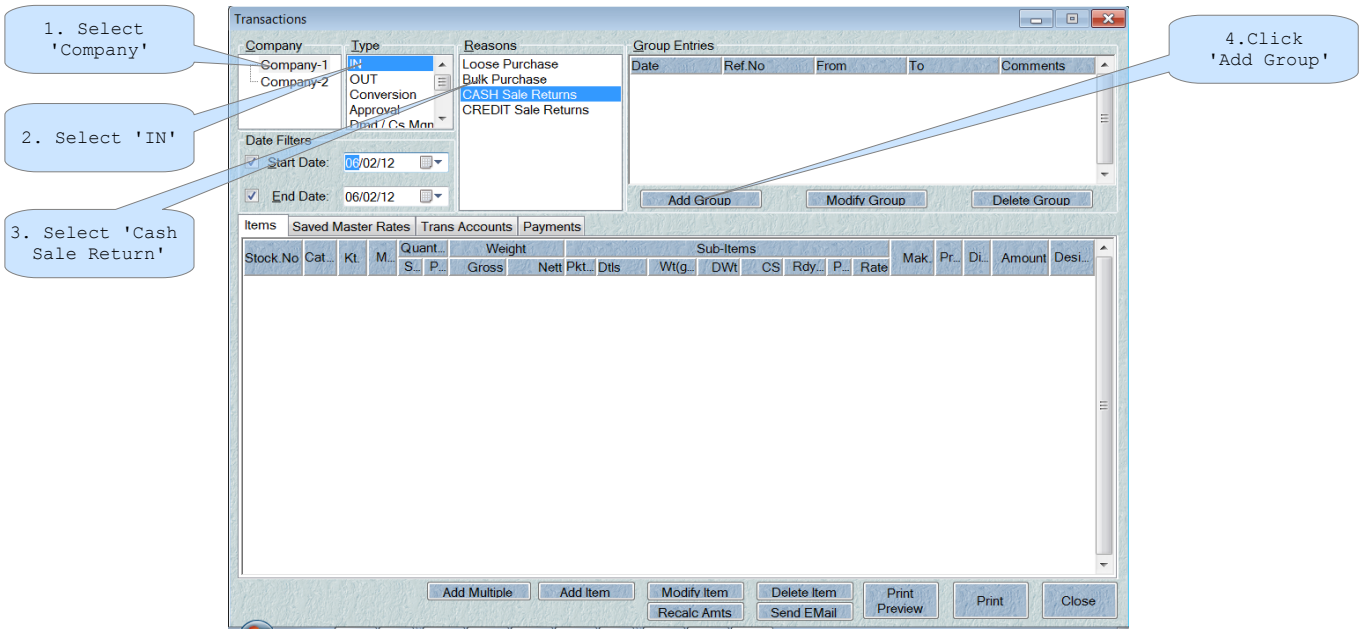


Step 5:The entry in the item table is as shown in fig.



1.2.8 CC Sale Return

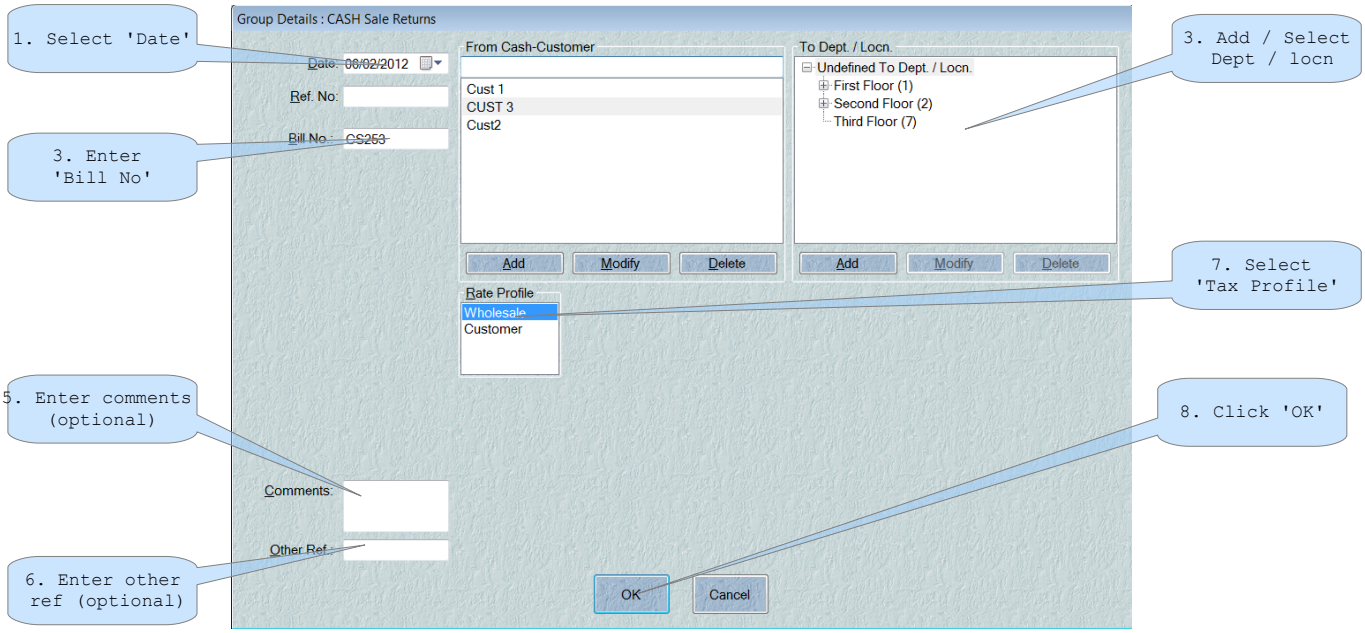
Step 1:Select Company, Type and Reason and add a group.



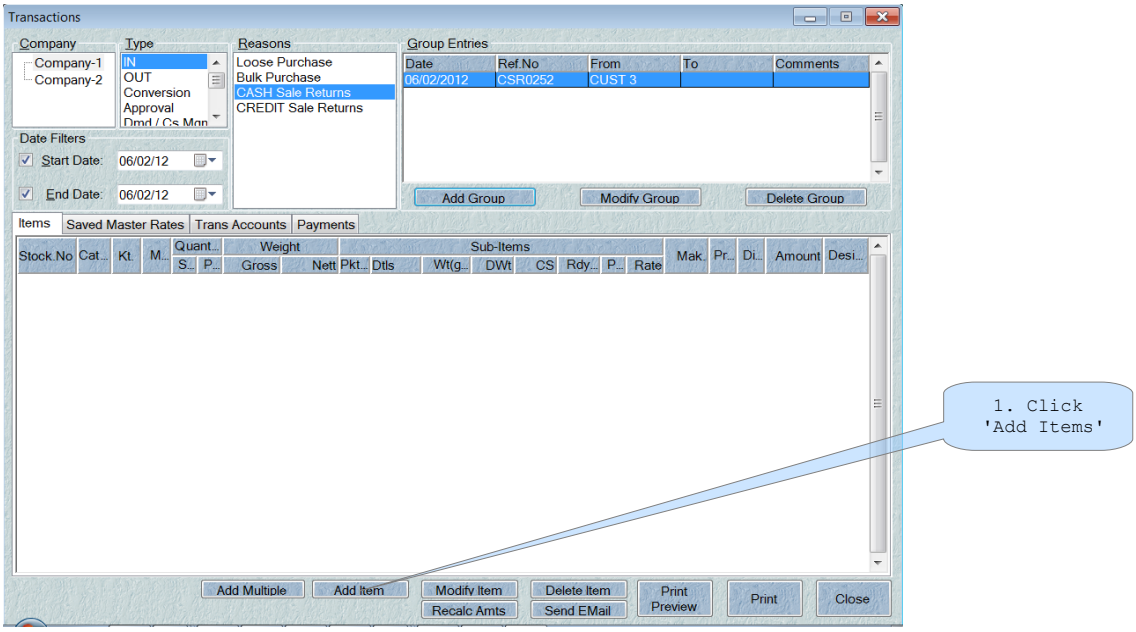
Step 2:Add the relevant fields and click 'OK'.

•**'From'** is the name of the customer returning the Finished jewelery item.

•**Bill No** is the **Ref No** of the Cash Sale Group.

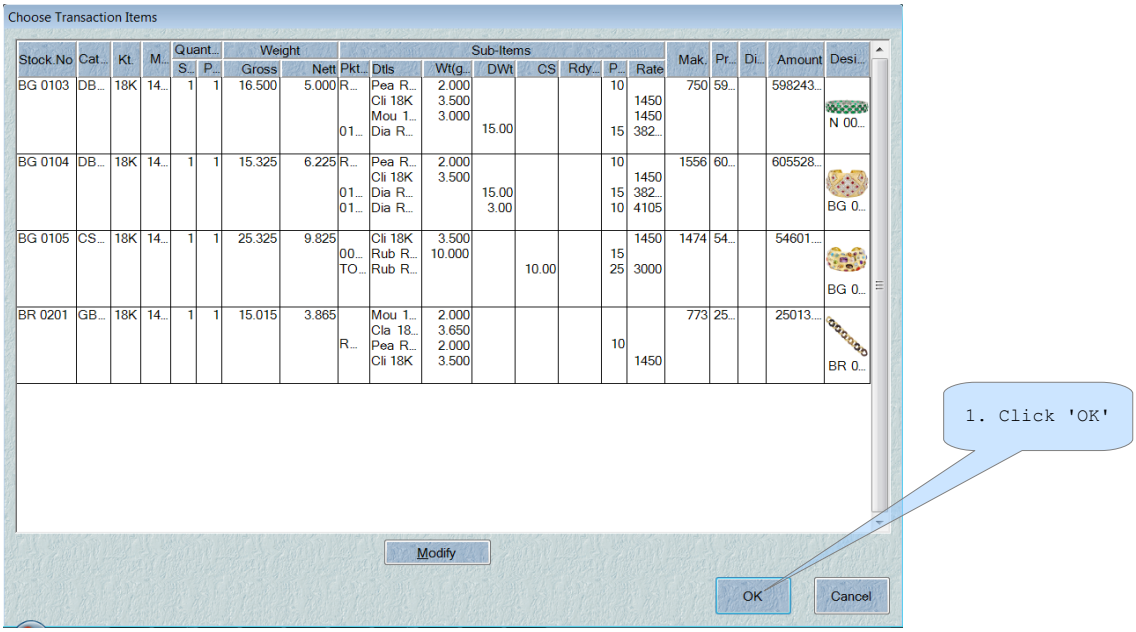


Step 3:After selecting the group we can add items.



Step 4:Select the jewelery item customer is returning.

•We will get all the items that were sold against that '**Bill No**'.



Step 5:The entry in the item table is as shown in fig.